



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

December 11, 2024

Open Session 4:00 p.m.

Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026

1. Oath of Office for New Directors

Mr. Jackson-Director Jackson was sworn in by Director Kerrin
Mr. Sealey-Absent will be sworn in at later date

2. Call to Order, Roll Call

Director Kerrin-Present
Director Sealey-Absent
Director Jackson-Present
Director Holley-Present
Director Gordon-Present

3. Pledge of Allegiance-Led by Director Kerrin

4. Adoption of Agenda-Director Jackson moved to adopt December 11 agenda; Director Gordon seconded the motion. Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Sealey); 0 Abstain.

**5. Election of New Officers-Director Kerrin opens the floor for nomination of officers
Director Gordon made a motion nominating Director Jackson as President and Director Sealey as Vice-President, Director Jackson nominated Director Kerrin as Secretary-Treasurer. Director Holley seconded the motion. Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Sealey); 0 Abstain. New officers will be in place per our Bylaws effective January 1, 2025.**

6. Public Comments Period-Resident has concerns of road safety on Cougar Pass and Quiet Hollow regarding the width and blind curb. Directed to contact Department of Public Works. Nancy Ogrod congratulated Board Directors to their new positions.

7. Fire Safe Council Report-The Community Wildfire Protection Plan (CWPP) has been signed and published. The Chipping Program has end for year 2024. Low attendance for Wildfire Safety presentation at Champagne Lakes Mobil Home Resort.

8. Approval of Minutes

a. Regular Board Meeting November 13, 2024

Director Gordon made a motion to approve November 13 board minutes; Director Holley seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Sealey); 0 Abstain.**

9. Acceptance of November Finance Reports-General, Capital and Mitigation Funds

Director Kerrin made a motion to approve November financials; Director Gordon seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Sealey); 0 Abstain.**

10. Chief's Report

- During month of November the District received 120 calls for service
 - District Firefighters participated in CERT training
 - Alert System completed at Stations 1 & 3
- a. Fire Marshal Report-November Prevention Report included 3 Annual business inspections, 1 Fire Alarm inspection, 2 Fire Safety/Site Inspections and 9 plan reviews.
 - b. Community Emergency Response Team Report-No meeting in December

11. Committee Reports

1. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison

Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility

Type: Ad hoc

The easements with the Vallecitos Water District and Deer Springs Fire have been notarized and filed with County of San Diego. Site clearing will start the week of December 16 and move on to grading operations.

2. Threats, Hazard, and Mitigations-Directors Sealey, Kerrin and Chief Morrison

Purpose: To develop the Threat and Hazard Identification and Risk Assessment (THIRA), develop the Stakeholder Preparedness Review (SPR), update the Community Wildfire Protection Plan (CWPP), and develop the Deer Springs Annex to the San Diego County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)

Type: Ad hoc-**No report**

3. County of San Diego and Deer Springs Cooperative Approach Committee-Directors Sealey and Jackson

Purpose: To develop a revision to the Memorandum of Agreement between the Deer Springs Fire Protection District and County of San Diego, Public Safety Group, San Diego County Fire dated June 2023 to reduce the value by approximately \$700,000

Type: Ad hoc-**No report**

12. Unfinished Business

- a. County of San Diego Property Tax Allocation Change. On October 8, 2024, the County of San Diego Board of Supervisors approved an action for the following:

Pursue an increase in the DSFPD property tax allocation to 6%, effective Fiscal Year 2025-26, and modify the existing Memorandum of Agreement (MOA) to cover a portion of the staffing and other costs related to the North Regional Urban Search and Rescue

Unit. Direct the Chief Administrative Officer to return to the Board of Supervisors with a resolution and take other necessary steps to complete a property tax reallocation

following DSFPD holding a public hearing to consider the effect of the proposed transfer (\$1,200,000 and a reduction of approximately \$700,000 to the existing MOA).

At the Board of Directors meeting on November 13, 2024, the Board requested the Treasurer and District Administrator to update the Operating Revenue and Expenses Forecast to include both the increased tax allocation and reduction

Action requested: Pursuant to Policy C02, approve the Operating Revenue and Expenses Forecast for Fiscal Years 2025-2026 through 2029-2030. The current 5 year budget is from FY 23-24 to FY 27-28. The revised budget for FY 23-24 to FY 27-28 was presented.

Director Gordon made a motion to adopt revised five year Operating Revenue and Expense budget; Director Kerrin seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Sealey); 0 Abstain.**

13. New Business

- a. Third-Party Engineering Services for Deer Springs Fire Protection District Self Certification of Station 2 Grading and Construction. In June 2024 the Board entered into an agreement with Universal Engineering Services (UES) for subject Third-Party Engineering Service for Station 2 grading and construction at 1321 Deer Springs Road, San Marcos, CA 92069. During the performance of this agreement, UES has been required to conduct more reviews than anticipated.

Action requested: Accept the Change Order 2 proposal from Universal Engineering Services (UES) for Third-Party Engineering Services and authorize the District Administrator to finalize the change.

Director Jackson made a motion to approve Change Order 2 from UES for Third-Party Engineering Services; Director Holley seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Sealey); 0 Abstain.**

14. **Correspondence**-Received from LAFCO Notice of Amendments to Policy L-106/Conducting Municipal Service Review.

15. **Directors Comments**-Director Gordon thanked Brian Holley for his service on the Board, going to miss you, enjoyed working with you, learned so much from you. Wish you the best and hope you stop by and visit. Director Kerrin thanked Brian for his service, had the opportunity to serve with you for 2 years. I admire the ability to bring together a topic and make it a great idea, you will be missed. Director Jackson thanked Brian, nice working with you and are more skilled in verbal communications than many of us, well appreciated. Brian thanked the Board Directors; it was a pleasure working with everyone. It was very rewarding and valuable experience. Learned so much about fire service and learned so much from everyone on the Board. Will continue to be available for the Station 2 Project.

16. Adjournment

Meeting adjourned at 5:09 pm



Director Steve Kerrin
Secretary-Treasurer