



**PUBLIC MEETING OF THE  
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

**September 11, 2024-Board Minutes**

**Open Session 4:00 p.m.**

**Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026**

**1. Call to Order, Roll Call**

President Sealey-Present  
Vice-President Jackson-Present  
Secretary/Treasurer Kerrin-Present  
Director Holley-Present  
Director Gordon-Present

**2. Pledge of Allegiance-Led by President Sealey**

**3. Moment of Silence to Honor the Victims of the 9/11 Terror Attack**

**4. Adoption of Agenda-** Director Gordon moved to adopt September 11, agenda; Director Kerrin seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

**5. Public Comments Period-**Nancy Ogrod thanked Station 3 for their quick response for August 8 incident in Hidden Meadows.

**6. Fire Safe Council Report-**President Kerrin announced National Fire Prevention open house will be held Saturday October 12, 10am-1pm, Station 3 in Hidden Meadows. The 2024 CWPP has been submitted to County of San Diego for approval. Firewise community meetings have been held and Deer Springs Fire Safe Council is assisting property owners.

**7. Approval of Minutes**

a. Regular Board Meeting July 10, 2024- Director Kerrin moved to approve July 10, minutes; Director Holley seconded the motion. **Motion is adopted; 3 Ayes; 0 Noes; 0 Absent; 2 Abstain (Gordon & Jackson).**

b. Special Meeting July 30, 2024- Director Jackson moved to approve Special Meeting July 30, minutes; Director Gordon seconded the motion. **Motion is adopted; 3 Ayes; 0 Noes; 0 Absent; 2 Abstain (Holley & Sealey).**

**8. Acceptance of July & August Finance Reports-General, Capital and Mitigation Funds**

Director Holley moved to approve July & August Financial Reports; Director Gordon seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

## 9. Chief's Report-Chief Morrison

- During month of August the District received 153 calls for service
  - Fire Prevention day is scheduled for October 12, 10am-1pm
  - Alerting system upgrades for stations 1 & 3 to be completed this month
- a. **Fire Marshal Report-** July Prevention Report included 2 Annual business inspections and 9 plan reviews. August Prevention Report included 20 plan reviews.
  - b. **Community Emergency Response Team Report-**Quarterly meeting held at Station 3 on August 8, with participation from firefighters. CERT San Diego Council meeting held on August 13 to discuss future training. CERT will offer Fire Extinguisher Training for the community, date pending. A two hour Fentanyl, Opioids and Naxalone training was offered to CERT members. Next member meeting is scheduled for October 15, 6:30pm.

## 10. Committee Reports

- a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison  
Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility  
Type: Ad hoc-The Committee, General Contractor and Engineer have a meeting scheduled Thursday September 12 with Vallecitos Water District to discuss issues with easements. The grading for construction has been delayed due to easement issues. On Friday September 13 EC Constructors will install fencing at Station 2 construction site.
- b. Threats, Hazard, and Mitigations-Directors Sealey, Kerrin and Chief Morrison  
Purpose: To develop the Threat and Hazard Identification and Risk Assessment (THIRA), develop the Stakeholder Preparedness Review (SPR), update the Community Wildfire Protection Plan (CWPP), and develop the Deer Springs Annex to the San Diego County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)  
Type: Ad hoc-The CWPP has been submitted to the County for approval
- c. Fiscal Year 2023-2024 Audit -Directors Jackson and Kerrin  
Purpose: To oversee the District's participation in the Fiscal Year 2023-2024 financial audit, develop the draft Management's Discussion and Analysis, and make recommendations to the Board on any audit findings  
Type: Ad hoc-Deer Springs accounting data has been submitted to the auditors, waiting on draft copy for review.

## 11. Unfinished Business-None

## 12. New Business

- a. Purchase of Fire Chief Replacement Vehicle. The current Fire Chief vehicle is approaching the end of its primary serviceable life and requires replacement. Pursuant to Policy C04, multiple quotes were unable to be obtained due to limited inventory within San Diego County. Funding through the approved Fiscal Year 2024-2025 Capital Budget is available to meet the proposed cost.

Action requested: Approve the District Administrator or Fire Chief to enter into a single source purchase agreement for a Fire Chief Replacement Vehicle

Director Gordon moved to approve for District Administrator or Fire Chief to enter to an agreement with Aaron Ford for purchase of 2024 F-250; Director Holley seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- b. Replacement of District Counsel. The current District Counsel, White & Bright, LLP, has submitted a request to terminate their relationship with the District; they will continue to provide legal services until a new Counsel can be obtained.

Action requested: Approve the appointment of Director Jackson and the District Administrator to the ad hoc District Counsel Selection Committee with the purpose of soliciting for interested parties, validating qualifications, and making a selection recommendation to the Board

President Sealey appointed Directors Jackson, Gordon and District Administrator to District Council Selection Committee; soliciting interested parties, validating qualifications and bring forth to the Board for recommendations. The Board agreed unanimously, committee confirmed.

- c. Annexation Options Research. A potential annexation may be in the best interest of the District. Research is necessary to fully understand the possible benefits, rights of, and impacts to the District and its constituents.

Action requested: Approve the Board President's appointment of two Directors to the ad hoc Annexation Options Committee with the purpose of researching the possible benefits, rights of, and impacts to the District and its constituents if an annexation was to occur

President Sealey appointed Directors Jackson, Gordon and District Administrator to Annexation Options Committee with the purpose to present a plan to the Board on research moving forward. The Board agreed unanimously, committee confirmed.

- d. Station 1 Downstairs Remodeling. District Administrator and Fire Chief will provide an overview of potential changes produce a more effective downstairs office work area.

Action requested: None; information only

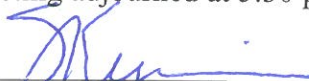
District Administrator and Fire Chief will present a list in the next several months of projects to enhance the downstairs for discussion and approval.

### 13. Correspondence-None

14. **Directors Comments**-President Sealey will not be able to attend October 9 board meeting. Director Holley will be leaving the District in the next several months; the Board will need to find replacement.

### 15. Adjournment

Meeting adjourned at 5:30 pm

  
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Director Steve Kerrin  
Secretary-Treasurer