



**PUBLIC MEETING OF THE  
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

**September 11, 2024**

**Open Session 4:00 p.m.**

**Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026**

All agenda materials and other writings related to agenda items that are distributed to the board are available for public inspection at the District's offices located at 8709 Circle R Drive, Escondido, Ca. 92026

**1. Call to Order, Roll Call**

President Sealey  
Vice-President Jackson  
Secretary/Treasurer Kerrin  
Director Holley  
Director Gordon

**2. Pledge of Allegiance**

**3. Moment of Silence to Honor the Victims of the 9/11 Terror Attack**

**4. Adoption of Agenda**

**5. Public Comments Period**

Any member of the public may speak on any matter that is not on the agenda. However, under State law, no decisions or actions can be taken and any such matters shall be deferred to the next meeting.

**6. Fire Safe Council Report**

**7. Approval of Minutes**

- a. Regular Board Meeting July 10, 2024
- b. Special Meeting July 30, 2024

## 8. Acceptance of July & August Finance Reports-General, Capital and Mitigation Funds

## 9. Chief's Report

- a. Fire Marshal Report
- b. Community Emergency Response Team Report

## 10. Committee Reports

- a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison  
Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility  
Type: Ad hoc
- b. Threats, Hazard, and Mitigations-Directors Sealey, Kerrin and Chief Morrison  
Purpose: To develop the Threat and Hazard Identification and Risk Assessment (THIRA), develop the Stakeholder Preparedness Review (SPR), update the Community Wildfire Protection Plan (CWPP), and develop the Deer Springs Annex to the San Diego County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)  
Type: Ad hoc
- c. Fiscal Year 2023-2024 Audit -Directors Jackson and Kerrin  
Purpose: To oversee the District's participation in the Fiscal Year 2023-2024 financial audit, develop the draft Management's Discussion and Analysis, and make recommendations to the Board on any audit findings  
Type: Ad hoc

## 11. Unfinished Business

## 12. New Business

- a. Purchase of Fire Chief Replacement Vehicle. The current Fire Chief vehicle is approaching the end of its primary serviceable life and requires replacement. Pursuant to Policy C04, multiple quotes were unable to be obtained due to limited inventory within San Diego County. Funding through the approved Fiscal Year 2024-2025 Capital Budget is available to meet the proposed cost.

Action requested: Approve the District Administrator or Fire Chief to enter into a single source purchase agreement for a Fire Chief Replacement Vehicle

- b. Replacement of District Counsel. The current District Counsel, White & Bright, LLP, has submitted a request to terminate their relationship with the District; they will continue to provide legal services until a new Counsel can be obtained.

Action requested: Approve the appointment of Director Jackson and the District Administrator to the ad hoc District Counsel Selection Committee with the purpose of soliciting for interested parties, validating qualifications, and making a selection recommendation to the Board

- c. Annexation Options Research. A potential annexation may be in the best interest of the District. Research is necessary to fully understand the possible benefits, rights of, and impacts to the District and its constituents.

Action requested: Approve the Board President's appointment of two Directors to the ad hoc Annexation Options Committee with the purpose of researching the possible benefits, rights of, and impacts to the District and its constituents if an annexation was to occur

- d. Station 1 Downstairs Remodeling. District Administrator and Fire Chief will provide an overview of potential changes produce a more effective downstairs office work area.

Action requested: None; information only

### **13. Correspondence**

### **14. Directors Comments**

### **15. Adjournment**

*Members of the public may submit written comments. The public is strongly encouraged to submit their comments on agenda and non-agenda items via e-mail to [liz@dsfd.sdcoxmail.com](mailto:liz@dsfd.sdcoxmail.com). All comments submitted are sent to the members of the Board for their consideration. Written comments will be accepted until 30 minutes before the start of the meeting. Public comments that are submitted will be read into the record at the Board Meeting. The public retains the right to make comments during the course of the meeting.*

*In compliance with the Americans with Disabilities Act (US Code Title 42), if you need special assistance to participate in a meeting, please contact the Clerk of the Board at (760)749-8001. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.*