



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

October 9, 2024

Open Session 4:00 p.m.

Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026

All agenda materials and other writings related to agenda items that are distributed to the board are available for public inspection at the District's offices located at 8709 Circle R Drive, Escondido, Ca. 92026

1. Call to Order, Roll Call

President Sealey
Vice-President Jackson
Secretary/Treasurer Kerrin
Director Holley
Director Gordon

2. Pledge of Allegiance

3. Adoption of Agenda

4. Public Comments Period

Any member of the public may speak on any matter that is not on the agenda. However, under State law, no decisions or actions can be taken and any such matters shall be deferred to the next meeting.

5. Fire Safe Council Report

6. Approval of Minutes

a. Regular Board Meeting September 11, 2024

7. Acceptance of September Finance Reports-General, Capital and Mitigation Funds

8. Chief's Report

a. Fire Marshal Report
b. Community Emergency Response Team Report

9. Committee Reports

- a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison
Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility
Type: Ad hoc
- b. Threats, Hazard, and Mitigations-Directors Sealey, Kerrin and Chief Morrison
Purpose: To develop the Threat and Hazard Identification and Risk Assessment (THIRA), develop the Stakeholder Preparedness Review (SPR), update the Community Wildfire Protection Plan (CWPP), and develop the Deer Springs Annex to the San Diego County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)
Type: Ad hoc
- c. Fiscal Year 2023-2024 Audit -Directors Jackson and Kerrin
Purpose: To oversee the District's participation in the Fiscal Year 2023-2024 financial audit, develop the draft Management's Discussion and Analysis, and make recommendations to the Board on any audit findings
Type: Ad hoc
- d. District Counsel Selection-Directors Jackson, Gordon and District Administrator
Purpose: Soliciting for interested parties, validating qualifications, and providing a selection recommendation to the Board
Type: Ad hoc
- e. Annexation Options Research-Directors Jackson, Gordon and District Administrator
Purpose: Research the possible benefits, rights of, and impacts to the District and its constituents if an annexation was to occur
Type: Ad hoc

10. Unfinished Business

11. New Business

- a. Vallecitos Water District Station 2 Easement. To support the construction of Station 2 at 1321 Deer Springs Rd, San Marcos, CA 92069, an updated easement to Vallecitos Water District is most likely required to allow access to an existing water line along the northwestern property line.

Action requested: Authorize the President to confer both temporary and permanent easements to Vallecitos Water District at Station 2 on behalf of the District that do not impede the current construction plan

- b. Resolution 24-05 Conflict of Interest Code. Pursuant to Government Code §87306.5, every two years local government agencies, including independent districts, must review their Conflict of Interest Code to see if changes are necessary. If changes are required, the revision must be submitted to the County Board of Supervisors, as the code reviewing body, for final approval. During the staff review it was determined that Code changes would be appropriate.

Action requested: Adopt Resolution 24-05, the revised Conflict of Interest Code for submission to the County Board of Supervisors for final approval

- c. Fiscal Year 2023-2024 Audit. Pursuant to California Code of Regulations §1131.1 et seq. an audit of the annual financial statements is required by either the county auditor or a professional independent certified public accountant. The District maintains a contract with Nigro & Nigro, PC to perform these required audits. The initial draft audit has been provided for review and clarification. Additionally, the Fiscal Year 2023-2024 Audit Committee has provided the draft Management's Discussion and Analysis for inclusion in the Independent Auditors' Report.

Action requested: Approve the draft Management's Discussion and Analysis for inclusion in the Independent Auditors' Report

12. Correspondence

13. Directors Comments

14. Adjournment

Members of the public may submit written comments. The public is strongly encouraged to submit their comments on agenda and non-agenda items via e-mail to liz@dsfd.sdcocmail.com. All comments submitted are sent to the members of the Board for their consideration. Written comments will be accepted until 30 minutes before the start of the meeting. Public comments that are submitted will be read into the record at the Board Meeting. The public retains the right to make comments during the course of the meeting.

In compliance with the Americans with Disabilities Act (US Code Title 42), if you need special assistance to participate in a meeting, please contact the Clerk of the Board at (760)749-8001. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.