



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

November 13, 2024-Board Minutes

Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026

1. Call to Order, Roll Call

President Sealey-Present
Vice-President Jackson-Present
Secretary/Treasurer Kerrin-Present
Director Holley-Present
Director Gordon-Present

2. Pledge of Allegiance-Led by President Sealey

3. Adoption of Agenda-Director Jackson moved to adopt November 13, agenda with changes, reverse items 13a & b; Director Gordon seconded the motion. Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.

4. Public Comments Period-Community members concerned of camp fire corner of Centre City and Mountain Meadow.

5. Fire Safe Council Report-The 2024 Community Wildfire Protection Plan (CWPP) has been approved, waiting on signatures. National Fire Prevention Open House, Hidden Meadows Station 3 was a success, great community engagement. District Firewise Community is under formation and one more scheduled chipping before winter hiatus. Wildfire Safety Presentation scheduled for Champagne Lakes Mobile Home Resort on Saturday November 16.

6. Approval of Minutes

- a. Regular Board Meeting October 9, 2024- Director Jackson moved to approve October 9, minutes; Director Holley seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

7. Acceptance of October Finance Reports-General, Capital and Mitigation Funds

Director Jackson moved to approve October Financial Reports; Director Kerrin seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

8. Chief's Report-Chief Morrison

- During month of October the District received 127 calls for service
- District Firefighters participated in Fire Prevention Day at open house station 3
- Chief Morrison traveled to Louisiana to inspect new engine for Station 3
- FAE Heaton has accepted a promotion to Fire Captain

- a. Fire Marshal Report- October Prevention Report included 12 Annual business inspections and 12 plan reviews.
- b. Community Emergency Response Team Report-CERT held their scheduled monthly meeting on October 15. Supported the Seller's Faire on October 27 with Deer Springs Fire Safe Council. On Tuesday November 12 CERT members attended a tour of the Urban Search & Rescue (USAR) engine positioned at Station 2. Captain Matthews gave an overview of the equipment, capabilities within our District and throughout San Diego County. CERT received a donation of fire extinguishers for community training. December CERT meeting will be a potluck for all members.

9. Committee Reports

- a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison
Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility
Type: Ad hoc

Two financial reports were presented, detail and summary overview of project status. Fuel tank was inspected on November 8 at station 2. Tank is structurally in good condition and can be continued to be in service, does not need to be replaced.

- b. Threats, Hazard, and Mitigations-Directors Sealey, Kerrin and Chief Morrison
Purpose: To develop the Threat and Hazard Identification and Risk Assessment (THIRA), develop the Stakeholder Preparedness Review (SPR), update the Community Wildfire Protection Plan (CWPP), and develop the Deer Springs Annex to the San Diego County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)
Type: Ad hoc

The CWPP has been revised, resubmitted and accepted by the San Diego Community Wildfire Protection Plan Review Committee. One member of the committee has completed two days of Federal Management Risk Assessment and Stakeholder Preparedness Review.

- c. Fiscal Year 2023-2024 Audit -Directors Jackson and Kerrin
Purpose: To oversee the District's participation in the Fiscal Year 2023-2024 financial audit, develop the draft Management's Discussion and Analysis, and make recommendations to the Board on any audit findings
Type: Ad hoc

This item discussed under New Business 11a.

- d. District Counsel Selection-Directors Jackson, Gordon and District Administrator
Purpose: Soliciting for interested parties, validating qualifications, and providing a selection recommendation to the Board
Type: Ad hoc

This item discussed under New Business 11b.

- e. Annexation Options Research-Directors Jackson, Gordon and District Administrator
Purpose: Research the possible benefits, rights of, and impacts to the District and its constituents if an annexation was to occur
Type: Ad hoc

This item was discussed under closed session 13a. , action taken was to dissolve committee. Director Kerrin made a motion to dissolve the committee; Director Holley seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

10. Unfinished Business-None

11. New Business

- a. Fiscal Year 2023-2024 Audit. Pursuant to California Code of Regulations §1131.1 et seq. an audit of the annual financial statements is required by either the county auditor or a professional independent certified public accountant. The District maintains a contract with Nigro & Nigro, PC to perform these required audits. The initial draft audit has been provided for review and clarification.

Action requested: Approve the 2023-2024 Independent Auditors' Report

Director Jackson made a motion to approve 2023-2024 Independent Auditors' Report; Director Holley seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

Action requested: If the Fiscal Year 2023-2024 Independent Auditors' Report is approved, dissolve the Fiscal Year 2023-2024 Audit Committee with the purpose having been completed

Director Sealey made a motion to dissolve the committee; Director Gordon seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- b. General Counsel Selection. The General Counsel Committee conducted a Best Value Request for Proposal process to solicit interested parties to serve as District General Counsel. Based on responses received, the Committee recommends Alvarez-Glasman & Colvin to provide General Counsel Services with Christopher Cardinale as the primary representative. Policy C04 requires the Board to approve budgeted services agreements over \$10,000; although no specific amount is set in the draft agreement, total future years cost is expected to exceed the threshold.

Action requested: Authorize Mark Jackson or his designee to finalize and sign the Professional Services Agreement with Alvarez-Glasman & Colvin for General Counsel Services

Director Jackson made a motion to retain Alvarez-Glasman & Colvin to provide General Counsel Services with Christopher Cardinale as the primary representative; authorize Director Jackson to finalize and sign the Professional Services Agreement; Director Holley seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

Action requested: If the General Counsel Agreement for Professional Services is approved, dissolve the General Counsel Committee with the purpose having been completed

Director Jackson made a motion to dissolve the committee; Director Kerrin seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- c. County of San Diego Property Tax Allocation Change. On October 8, 2024, the County of San Diego Board of Supervisors approved an action for the following:

Pursue an increase in the DSFPD property tax allocation to 6%, effective Fiscal Year 2025-26, and modify the existing Memorandum of Agreement (MOA) to cover a portion of the staffing and other costs related to the North Regional Urban Search and Rescue Unit. Direct the Chief Administrative Officer to return to the Board of Supervisors with a resolution and take other necessary steps to complete a property tax reallocation following DSFPD holding a public hearing to consider the effect of the proposed transfer (\$1,200,000 and a reduction of approximately \$700,000 to the existing MOA).

Action requested: Direct the Treasurer and District Administrator to prepare an updated 5- year financial plan to be presented at the December Board meeting and to additionally notice the meeting to the public to consider the effect of the proposed transfer

Director Sealey made a motion to direct the Treasurer and District Administrator to prepare updated 5 year financial plan, present at December board meeting and notice meeting to public; Director Gordon seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

Action requested: Approve the appointment of Directors Sealey and Jackson to the ad hoc County of San Diego and Deer Springs Cooperative Approach Committee with the purpose of developing a revision to the Memorandum of Agreement between the Deer Springs Fire Protection District and County of San Diego, Public Safety Group, San Diego County Fire dated June 2023 to reduce the value by approximately \$700,000

The Board Directors approved the appointment of Directors Sealey and Jackson to the ad hoc County of San Diego and Deer Springs Cooperative Approach Committee.

- 12. Correspondence**-Received notice of completion from Department of Public Works for street improvements for North Centre City Parkway.

Fifteen minute recess prior to closed session 5:45-6:00 pm
Recessed to closed session at 6:00 pm.

13. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to Government Code §54956.9(d)(2). One case.
- b. CONFERENCE WITH LABOR NEGOTIATORS: Potential changes in CAL FIRE labor arrangements pursuant to Government Code §54957.6.
Agency designated representative: Tony Mecham

Reconvene to open session at 7:28 pm.

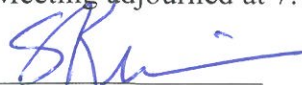
Item a-No business conducted due to no Legal Counsel present
Item b-No changes to CAL FIRE Agreement

14. Directors Comments

Director Holley is moving out of the District and will resign from the Deer Springs Board of Directors effective December 15, 2024. Director Sealey will not attend December meeting and appointed Director Kerrin/Treasurer to lead the meeting up to election of officers.

15. Adjournment

Meeting adjourned at 7:41 pm



Director Steve Kerrin
Secretary-Treasurer