



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

November 13, 2024

Open Session 4:00 p.m.

Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026

All agenda materials and other writings related to agenda items that are distributed to the board are available for public inspection at the District's offices located at 8709 Circle R Drive, Escondido, Ca. 92026

1. Call to Order, Roll Call

President Sealey
Vice-President Jackson
Secretary/Treasurer Kerrin
Director Holley
Director Gordon

2. Pledge of Allegiance

3. Adoption of Agenda

4. Public Comments Period

Any member of the public may speak on any matter that is not on the agenda. However, under State law, no decisions or actions can be taken and any such matters shall be deferred to the next meeting.

5. Fire Safe Council Report

6. Approval of Minutes

a. Regular Board Meeting October 9, 2024

7. Acceptance of October Finance Reports-General, Capital and Mitigation Funds

8. Chief's Report

a. Fire Marshal Report
b. Community Emergency Response Team Report

9. Committee Reports

- a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison
Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility
Type: Ad hoc
- b. Threats, Hazard, and Mitigations-Directors Sealey, Kerrin and Chief Morrison
Purpose: To develop the Threat and Hazard Identification and Risk Assessment (THIRA), develop the Stakeholder Preparedness Review (SPR), update the Community Wildfire Protection Plan (CWPP), and develop the Deer Springs Annex to the San Diego County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)
Type: Ad hoc
- c. Fiscal Year 2023-2024 Audit -Directors Jackson and Kerrin
Purpose: To oversee the District's participation in the Fiscal Year 2023-2024 financial audit, develop the draft Management's Discussion and Analysis, and make recommendations to the Board on any audit findings
Type: Ad hoc
- d. District Counsel Selection-Directors Jackson, Gordon and District Administrator
Purpose: Soliciting for interested parties, validating qualifications, and providing a selection recommendation to the Board
Type: Ad hoc
- e. Annexation Options Research-Directors Jackson, Gordon and District Administrator
Purpose: Research the possible benefits, rights of, and impacts to the District and its constituents if an annexation was to occur
Type: Ad hoc

10. Unfinished Business

11. New Business

- a. Fiscal Year 2023-2024 Audit. Pursuant to California Code of Regulations §1131.1 et seq. an audit of the annual financial statements is required by either the county auditor or a professional independent certified public accountant. The District maintains a contract with Nigro & Nigro, PC to perform these required audits. The initial draft audit has been provided for review and clarification.

Action requested: Approve the 2023-2024 Independent Auditors' Report

Action requested: If the Fiscal Year 2023-2024 Independent Auditors' Report is approved, dissolve the Fiscal Year 2023-2024 Audit Committee with the purpose having been completed

- b. General Counsel Selection. The General Counsel Committee conducted a Best Value Request for Proposal process to solicit interested parties to serve as District General Counsel. Based on responses received, the Committee recommends Alvarez-Glasman & Colvin to provide General Counsel Services with Christopher Cardinale as the primary representative. Policy C04 requires the Board to approve budgeted services agreements over \$10,000; although no specific amount is set in the draft agreement, total future years cost is expected to exceed the threshold.

Action requested: Authorize Mark Jackson or his designee to finalize and sign the Professional Services Agreement with Alvarez-Glasman & Colvin for General Counsel services

Action requested: If the General Counsel Agreement for Professional Services is approved, dissolve the General Counsel Committee with the purpose having been completed

- c. County of San Diego Property Tax Allocation Change. On October 8, 2024, the County of San Diego Board of Supervisors approved an action for the following:

Pursue an increase in the DSFPD property tax allocation to 6%, effective Fiscal Year 2025-26, and modify the existing Memorandum Of Agreement (MOA) to cover a portion of the staffing and other costs related to the North Regional Urban Search and Rescue Unit. Direct the Chief Administrative Officer to return to the Board of Supervisors with a resolution and take other necessary steps to complete a property tax reallocation following DSFPD holding a public hearing to consider the effect of the proposed transfer (\$1,200,000 and a reduction of approximately \$700,000 to the existing MOA).

Action requested: Direct the Treasurer and District Administrator to prepare an updated 5- year financial plan to be presented at the December Board meeting and to additionally notice the meeting to the public to consider the effect of the proposed transfer

Action requested: Approve the appointment of Directors Sealey and Jackson to the ad hoc County of San Diego and Deer Springs Cooperative Approach Committee with the purpose of developing a revision to the Memorandum of Agreement between the Deer Springs Fire Protection District and County of San Diego, Public Safety Group, San Diego County Fire dated June 2023 to reduce the value by approximately \$700,000

12. Correspondence

13. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to Government Code §54956.9(d)(2). One case.
- b. CONFERENCE WITH LABOR NEGOTIATORS: Potential changes in CAL FIRE labor arrangements pursuant to Government Code §54957.6.
Agency designated representative: Tony Mecham

14. Directors Comments

15. Adjournment

Members of the public may submit written comments. The public is strongly encouraged to submit their comments on agenda and non-agenda items via e-mail to liz@dsfd.sdcoxmail.com. All comments submitted are sent to the members of the Board for their consideration. Written comments will be accepted until 30 minutes before the start of the meeting. Public comments that are submitted will be read into the record at the Board Meeting. The public retains the right to make comments during the course of the meeting.

In compliance with the Americans with Disabilities Act (US Code Title 42), if you need special assistance to participate in a meeting, please contact the Clerk of the Board at (760)749-8001. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.