



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

May 8, 2024

Open Session 4:00 p.m.

Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026

1. Call to Order, Roll Call

President Sealey-Present
Vice-President Jackson-Present
Secretary/Treasurer Kerrin-Present
Director Holley-Late 4:24pm
Director Gordon-Present

2. Pledge of Allegiance-Led by President Sealey

Adoption of Agenda- Director Gordon moved to adopt May 8, agenda; Director Kerrin seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Holley); 0 Abstain.**

3. Public Comments Period-None

Fire Safe Council Report-Steve Kerrin-Annual Firefighter Appreciation Dinners were held on April 28 and May 2. The dinner was catered by Chicken Lisa's, it was a great success, and everyone had a great time. Fire Safe Council Members attended Seller's Faire on April 28. The Chipping Program has resumed and Defensible Space Inspection mailer will be mailed next week, which includes LE-200a requirement inspection form for reference.

4. Approval of Minutes

a. **Special Meeting February 29, 2024-**Director Jackson moved to approve February 29 Special Meeting board minutes; Director Kerrin seconded the motion. **Motion is adopted; 3 Ayes; 0 Noes; 1 Absent (Holley); 1 Abstain (Sealey).**

b. **Regular Board Meeting March 13, 2024-**Director Jackson moved to approve March 13 board minutes; Director Kerrin seconded the motion. **Motion is adopted; 3 Ayes; 0 Noes; 1 Absent (Holley); 1 Abstain (Sealey).**

5. Acceptance of March and April Finance Reports-General, Capital and Mitigation Funds-Director Kerrin made a motion to approve March and April Financial Reports; Director Jackson seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Holley); 0 Abstain.**

6. Chief's Report-Chief Morrison

- During month of April the District received 122 calls for service
 - USAR 12 crew on the Oceanside Pier Fire
 - Concrete job completed at station 1
 - Crews participated in multiple company training exercises on station 2 building prior to demolition
 - Stations 1, 2, 3, and Miller Station 15 participated in Annual Firefighters Appreciation Dinner hosted by Deer Springs Fire Safe Council
 - CERT Academy completed
 - Deer Springs received a grant from Neighborhood Reinvestment Program in the amount of \$50,000 towards our new BA System Compressor.
- a. **Fire Marshal Report**-April Prevention Report included 8 Annual business inspections and 7 plan reviews.
- b. **Community Emergency Response Team Report**-CERT held its Hybrid Academy hands on portion on April 6 & 7 which included three new district members and one from Harmony Grove. They supported the Seller's Faire on April 28 with Fire Safe Council. Next month meeting will held in person at Hidden Meadows Fire Station #3.

7. Committee Reports

- a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison
Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility
Type: Ad hoc

Building, landscape and retaining wall plans have been submitted to the County for review. Plans have been submitted to Vallecitos Water District for their review on fire flow analysis for fire sprinkler design. The Engineer is finalizing the plans for submittal to DEH for septic system in the next couple of weeks. Director Holley presented project cost summary for Deer Springs Fire Station 2. The report summarizes original contract amount, adjustments, funds spent and current funds available for project.

- b. Threats, Hazard, and Mitigations-Directors Sealey, Kerrin and Chief Morrison
Purpose: To develop the Threat and Hazard Identification and Risk Assessment (THIRA), develop the Stakeholder Preparedness Review (SPR), update the Community Wildfire Protection Plan (CWPP), and develop the Deer Springs Annex to the San Diego County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)
Type: Ad hoc

The committee held three outreach engagements and gathered feedback from the community. This information will be incorporated in Community Wildfire Protection Plan (CWPP) the priority is to finalize the revision of the CWPP for submittal and move forward with development of THIRA.

- c. Fiscal Year 2024-2025 Budget Committee-Directors Jackson and Kerrin
Purpose: Pursuant to Policies C01 and C02, develop the District's General, Capital, and Mitigation Preliminary Budgets for Fiscal Year 2024-2025; publish the Preliminary Budgets for public review; prepare Final Budgets; and make recommendations on Standby/Availability and Fire Suppression fee changes to go into effect July 1, 2024

Type: Ad hoc

Director Jackson presented a PowerPoint on overview of the Capital and General Operating accounts. Several reports were presented:

1. Station 2 estimate at completion
2. Current Income Statement and 5 year budget
3. 2024 expenditures and analysis of required reserves

8. Unfinished Business

- a. Standby/Availability Fee. The fee was established by the residents upon the formation of the District in 1981 to provide emergency services, with the ability to increase the fee by the Consumer Price Index if needed. Pursuant to Health and Safety Code §13910, if the District determines the amount of revenue available to the District is inadequate to meet the costs of providing services, the Board may raise the fee. The first reading of the Resolution was conducted on March 13, 2024.

Action requested: Adopt Resolution 24-02 to increase the Standby Fee from \$20.28 per benefit unit by the Consumer Price Index for San Diego County to \$20.54 per benefit unit effective July 1, 2024-Director Jackson made a motion to adopt resolution 24-02 to increase Standby Fee from \$20.28 per benefit unit to \$20.54 per benefit unit; Director Gordon seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Holley); 0 Abstain.**

- b. Fire Suppression Assessment Fee. The fee was established by the residents in 2004 to increase emergency service capabilities, with the ability to increase the fee by the Consumer Price Index if needed. Pursuant to Health and Safety Code §13910, if the District determines the amount of revenue available to the District is inadequate to meet the costs of providing services, the Board may raise the fee. The first reading of the Resolution was conducted on March 13, 2024.

Action requested: Adopt Resolution 24-03 to increase the Fire Suppression Assessment from \$0.2574 per benefit unit by the Consumer Price Index for San Diego County to \$0.2703 per benefit unit effective July 1, 2024-Director Jackson made a motion to adopt resolution 24-03 to increase Fire Suppression Fee from \$.2574 per benefit unit to \$0.2703 per benefit unit; Director Kerrin seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Holley); 0 Abstain**

9. New Business

- a. General, Capital, and Mitigation Preliminary Budgets for Fiscal Year 2024-2025. Pursuant to Health and Safety Code §13890 et seq, along with Policies C01 and C02, Special District budgets are prepared to identify planned revenues and expenditures for the following year. The Preliminary Budgets will be available for public review on the District's website and during normal business hours at the District Headquarters, 8709

Circle R Drive Escondido, CA 92026. The Final Budgets will be adopted at the June 12, 2024, Regular Board Meeting.

Action requested: Adopt the General, Capital, and Mitigation Preliminary Budgets- Director Sealey made a motion to adopt General Preliminary Budget as presented; Director Gordon seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.** Director Jackson made a motion to adopt Capital Preliminary Budget as presented; Director Holley seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.** Director Kerrin made a motion to adopt Mitigation Preliminary Budget as presented; Director Holley seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain**

- b. CAL FIRE Cooperative Agreement Position Reclassification. The District entered into a Cooperative Agreement with CAL FIRE to provide emergency response personnel for the period July 1, 2023 through June 30, 2028. The District also entered into a Memorandum of Agreement with the County of San Diego, Public Safety Group, San Diego County Fire for the same period in which County Fire agrees to provide a Fire Captain to work in the District as part of the Urban Search and Rescue 12 cooperative staffing plan. This partnership reduces the total number of Fire Captains that need to be provided under the CAL FIRE Cooperative Agreement. Additionally, to meet the staffing levels necessary to support the CAL FIRE required 66-hour work week beginning October 1, 2024, the District will need to increase staffing by one Firefighter II Paramedic.


Action requested: Authorize the President to provide a formal request to CAL FIRE, per the Agreement terms, for a position reclassification of one Fire Captain to one Firefighter II Paramedic- Director Sealey made a motion to authorize this request; Director Gordon seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

10. **Correspondence-**Notice to property owners from County of San Diego, Planning & Development Services: All Seasons RV Park, L.C.C./Dish Wireless applied for discretionary Permit.

Directors Comments- Valley Center Fire Protection District has requested a letter of support from the San Diego Chapter of CSDA to support their efforts in receiving an increase in their property tax allocation. At the May 16th dinner meeting, they will be taking a vote from the membership to support this or not. Director Sealey request that any Director attending CSDA Dinner Meeting to modify the request and include support to all Fire Districts for equity in allocation of 1% property taxes.

11. Adjournment

Meeting adjourned at 6:28 pm



Director Steve Kerrin
Secretary-Treasurer