



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)
January 10, 2024
Open Session 4:00 p.m.**

1. Call to Order, Roll Call

President Sealey-Present
Vice-President Jackson-Present
Secretary/Treasurer Kerrin-Present
Director Holley-Present
Director Gordon-Present

2. Pledge of Allegiance-Led by President Sealey

3. Adoption of Agenda

Director Holley moved to adopt January 10 agenda; Director Kerrin seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

4. Public Comments Period-No comments

5. Fire Safe Council Report-Steve Kerrin

Deer Springs Fire Safe Council is celebrating 20th Anniversary. We received agreement for Deer Springs Evacuation Route Improvement, Community Chipping and Education Program Grant funding. The last chipping day for 2023 was December 1. The Resource Conservation District is starting a new program for residents, free home property evaluation and recommendations, only available to 25% of residents within the Deer Springs Fire Protection District. It has been decided no camera for Sierra Rojo, several alternatives are under consideration.

6. Approval of Minutes

a. Regular Meeting December 13, 2023

Director Gordon made a motion to approve December 13 board minutes; Director Kerrin seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain**

7. Acceptance of December Finance Reports-General, Capital and Mitigation Funds

Director Holley made a motion to approve December Financial Reports; Director Kerrin seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

8. Chief's Report

- During month of December the District received 177 calls for service
- FAE Paramedic Jason Farnsworth accepted a promotion to Fire Captain
- FFII Paramedic Michael Philly accepted a promotion to FAE Paramedic
- Multiple alarm fire response to Greens Storage facility

a. **Fire Prevention Report-** December Prevention Report included 8 Annual business inspections, 2 Defensible Space, 5 Fire Alarm, and 15 plan reviews.

b. **Community Emergency Response Team Report-**On December 19, CERT Members participated in Utilities and Safety training at Station 3. Sixteen members have signed up for Hybrid CERT Academy; three members have completed the training.

9. Committee Reports

a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison

Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility

Type: Ad hoc

Director Gordon presented everyone with a detailed report cost to date on expenditures for construction of station 2. Meeting scheduled with Planning & Development Services on January 22 to discuss requirements for grading plan and environmental assessments. The committee will meet with the Deer Springs Oaks Mobile Park to discuss the options and long term plan regarding clearance of the trees along the driveway.

b. Threats, Hazard, and Mitigations-Directors Sealey, Kerrin and Chief Morrison

Purpose: To develop the Threat and Hazard Identification and Risk Assessment (THIRA), develop the Stakeholder Preparedness Review (SPR), update the Community Wildfire Protection Plan (CWPP), and develop the Deer Springs Annex to the San Diego County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)

Type: Ad hoc

Director Sealey presented an introduction on what the committee is working on and the planning process. THIRA is a three year cycle identifying all the risks in the District. The CWPP needs to be updated every three years. In the next several months the committee will schedule public meetings to collect feedback from the community for updating the CWPP.

10. Unfinished Business

- a. Approve revised Policy C02-Financial Responsibilities, implementing technical changes
- b. Approve revised Policy C04-Purchasing, clarifying approval thresholds and processes

The Board Directors will review the policies and bring to February board meeting their recommendations for approval.

11. New Business

- a. Select performer based on quotes received for installation of Fire Station Alerting System at Station 1 and approve process to finalize related contract (governing Policy C04, Purchasing)

Director Sealey made a motion to select Radio Mobile as sole source performer, approve quote of \$35,000, identify District Chief or District Administrator to enter into an agreement against expense item 5500.04 Station 1 upgrades in Capital Budget which will exceed budget item; Director Gordon seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- b. Approve cost threshold and process to finalize contract for installation of Fire Station Alerting System at Station 3 (governing Policy C04, Purchasing)

Director Sealey made a motion to select Radio Mobile as sole source performer, approve quote of \$26,000, identify District Chief or District Administrator to enter into an agreement against expense item 5500.06 Station 3 upgrades in Capital Budget which will exceed budget item; Director Gordon seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- c. Approve quote received for the removal and disposition of the Living Quarters at Station 2 (governing Policy C06, Surplus Property Disposal)

Director Gordon made a motion for the sale of the living quarters at station 2 for the sum of \$1.00, with indemnification clause no liability to District, giving authority to Director Jackson and District Chief to enter in to a contract after it is reviewed by legal; Director Kerrin seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- d. Authorization for the removal and disposition of other structures and facilities at Station 2 (governing Policy C06, Surplus Property Disposal)

Director Sealey made a motion to authorize District Chief and Director Jackson to negotiate the best value we can get for any remaining items at station 2, to execute any agreements they need to enter to have them removed; Director Gordon seconded the motion with amendment for legal review. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- e. Review and approve changes to Policy C06, Surplus Property Disposal

This Board decided to keep Policy C06 as is and revisit as needed.


12. Correspondence-None

13. Directors Comments

Directors Gordon and Holley thanked Chief and everyone for their help on Station 2 Project. Director Holley thanked the Firefighters for their work on equipment and infrastructure, cost savings to the District. Director Sealey reiterated to the Board Directors that any items that are presented to the Board Directors at any board meeting needs to be included in the board packet. Director Sealey will email his meeting objectives for year 2024.

14. Adjournment

Meeting adjourned at 6:02 pm


Director Steve Kerrin
Secretary-Treasurer