



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)
February 29, 2024-Special Meeting
Open Session 4:00 p.m.**

1. Call to Order, Roll Call

President Sealey-Absent
Vice-President Jackson-Present
Secretary/Treasurer Kerrin-Present
Director Gordon-Present
Director Holley-Absent

2. Pledge of Allegiance-Led by Vice-President Jackson

3. Adoption of Agenda

Director Gordon moved to adopt February 29 agenda; Director Kerrin seconded the motion.
Motion is adopted; 3 Ayes; 0 Noes; 2 Absent (Sealey & Holley); 0 Abstain.

4. Public Comments Period

Deer Springs Fire Safe Council held their annual meeting February 24th and presented a plaque to Nancy Ograd as a founding member.

5. New Business

- a. Station 2 Project Update. EC Constructors, Inc. will provide an update on the Station 2 Project, located at 1321 Deer Springs Road (APN 187-540-42-00), to include design status and other pre construction activities.
Action requested: None; information only.

EC Constructors-Jim Summers presented an update on Station 2 project. Scheduled to submit building permits by middle of April and grading mid-July. Fifty percent of the construction design process has been completed. Tree clearance on site needs to be completed and relocation of weather station by June.

- b. Station 2 Project California Environmental Quality Act (CEQA) Categorical Exemption Determination. Review related CEQA findings provided by legal counsel based on Project scope of Station 2, located at 1321 Deer Springs Road (APN 187-540-42-00), including completed Biological Resources Review.
Action requested: Helix Study has been completed and identified some issues.

- i. Adopt Resolution 24-01 finding the Project to be categorically exempt from the California CEQA pursuant to Sections 15301, 15302, 15303, and 15304 of the CEQA Guidelines and that no exceptions to the exemptions apply pursuant to Section 15300.2 of the CEQA Guidelines. Grid Legal provided resolution 24-01 for CEQA exemption; Director Gordon and Legal Counsel explained the purpose of the resolution and time restraint once adopted.

Director Gordon moved to adopt Deer Springs Fire Protection District Resolution 24-01, finding that the demolition and reconstruction of Deer Springs Fire Station 2 Project is exempt from California CEQA and approve the filing; Director Kerrin seconded the motion. **Motion is adopted; 3 Ayes; 0 Noes; 2 Absent (Sealey & Holley); 0 Abstain.**

- ii. Authorize Director Gordon to sign related Notice of Exemption for Deer Springs Fire Protection District, the Lead Agency.
 - iii. Instruct legal counsel to file related Notice of Exemption as required.
- c. Select Station 2 tree maintenance and removal performer. Review quotes received for tree maintenance and removal at Station 2, located at 1321 Deer Springs Road (APN 187-540-42-00), and determine the best value option.
Action requested:
- i. Pursuant to Policy C04 – Procurement, accept best value quote from California Tree Service, Inc. for tree maintenance and removal services.
 - ii. Authorize District Administrator to enter into agreement between the District and California Tree Service, Inc. for tree maintenance and removal services.

The District received three proposals for tree maintenance and removal at Station 2. The Board agreed to accept best value quote from Vista Tree Service, Inc.


Director Gordon moved to accept agreement with Vista Tree Service for removal of trees at Station 2 site location at 1321 Deer Springs Road; Director Jackson seconded the motion. **Motion is adopted; 3 Ayes; 0 Noes; 2 Absent (Sealey & Holley); 0 Abstain.**

- d. Station 2 biological monitoring. Determine approach to achieve biological monitoring requirements during all Station 2 Project phases, located at 1321 Deer Springs Road (APN 187-540-42-00), and maintain compliance with a CEQA Categorical Exemption. Action requested: Request Grid Legal, LLP exercise Article 3, Changes and Additional Work, of their agreement with Helix Environmental Planning, Inc. executed on December 14, 2023 on behalf of the District, to provide biological monitoring services for the Station 2 Project not to exceed \$15,000.

Director Gordon made a motion to increase Helix Environmental planning budget from \$10,200 not to exceed in the amount of \$25,000; Director Kerrin seconded the motion. **Motion is adopted; 3 Ayes; 0 Noes; 2 Absent (Sealey & Holley); 0 Abstain.**

6. Adjournment

Meeting adjourned at 4:48 pm



Director Steve Kerrin
Secretary-Treasurer