



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)
July 12, 2023
Open Session 4:00 p.m.**

1. Call to Order, Roll Call

President Sealey-Present
Vice-President Jackson-Present
Secretary/Treasurer Gordon-Present
Director Holley-Present
Director Kerrin-Present

Also in attendance District Fire Chief Morrison, Unit Chief Mecham and Legal Counsel

2. Pledge of Allegiance-Led by President Sealey

3. Adoption of Agenda

Director Gordon moved to adopt July 12 agenda; Director Kerrin seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

4. Public Comments Period-None

5. Fire Safe Council Report-Steve Kerrin

Two chipping days scheduled for the month of July. Fire Safe Council submitted an application for a grant that would provide funding for three years to continue the Chipper Program. We are in the planning stage for our Open House/Fire Prevention Week in October, several invites have been sent to several organizations.

6. Approval of Minutes

a. Regular Meeting June 14, 2023

Director Gordon moved to approve June 14 board minutes; Director Jackson seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

7. Acceptance of June Finance Reports-General, Capital and Mitigation Funds

Director Holley moved to approve June Financial Reports; Director Kerrin seconded the motion.
Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.

8. Chief's Report

- During month of June the District received 155 calls for service
- The Firefighters participated in Community 4th of July events
- Chief Mecham stated refund for Hero Act funds

a. **Fire Prevention Report-** June Prevention Report included 1 discretionary inspection, 5 annual business inspections and 9 plan reviews.

b. **Community Emergency Response Team Report-** Still working on CERT trailer inventory, hope to have this completed by end of summer. Looking into hands on CERT Academy for members by end of summer.

9. Committee Reports

a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison

The RFP process continues with extension of two additional weeks, proposal deadline July 31.

b. Station 2 Temporary Facility Location-Directors Jackson and Gordon

The committee met with Hilltop Property Management on July 6 regarding the Ivy Del location. Director Jackson presented a handout with status update for temporary location. Outlined action items, task requiring estimates and schedule when station 2 will need to move to temporary location. Hilltop Management would like a definite answer in August; a special meeting/closed session will be scheduled in August.

c. Community Wildfire Protection Plan-Directors Sealey, Kerrin and Chief Morrison-**No Report**

d. CAL FIRE & County Agreements-Directors Jackson and Sealey

This item discussed under Unfinished Business 10a

e. Station 2 Design-Build Proposal Selection Committee-Directors Sealey, Jackson, Kerrin, Gordon, Chief Morrison, and District Administrator-**Special meeting scheduled for August 4, at 8am**

f. Fiscal Year 2022/2023 Audit-Directors Gordon and Kerrin-**No report**

10. Unfinished Business

- a. Cooperative Fire Program Agreement between Deer Springs Fire Protection District and California Department of Forestry and Fire Protection (CAL FIRE) from July 1, 2023 to June 30, 2028

Director Gordon moved to approve Cooperative Fire Program between Deer Springs Fire Protection District and California Department of Forestry and Fire Protection (CAL FIRE) from July 1, 2023 to June 30, 2028; Director Holley seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

11. New Business

- a. Purchase for Station 1 pavement repair and resurfacing services (post competitive quotation vender selection)

President Sealey made a motion to waive Policy C04 and accept the proposal from Ray White Cement with the contingency of verification of prior satisfactory performance for similar projects. Chief Morrison will verify references and present to Director Holley for validation. If they are approved the District will enter into post award negotiations for additional items Director Holley presented, with allowance of 10% for additional costs. Director Jackson seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

- b. Bylaws & Policy and Procedures Manual biannual review

President Sealey proposes a special meeting for biannual review.

1. Board Directors will read and review Bylaws and each policy and highlight concerns
2. Discuss why the policy exist, agree to the intent of the policy and words written captures the direction/intent of the Board.

12. Correspondence

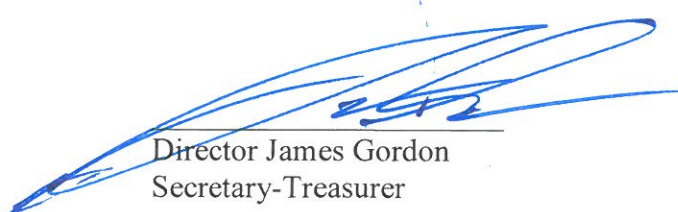
The District received notice from FEMA; our application for 2021 Micro Grant was denied funding.

13. Directors Comments

Director Jackson complimented Chief Morrison on his Chief Report

14. Adjournment

Meeting adjourned at 6:04 pm



Director James Gordon
Secretary-Treasurer