



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

May 10, 2023

Open Session 4:00 p.m.

1. Call to Order, Roll Call

President Sealey-Present
Vice-President Jackson-Present
Secretary/Treasurer Gordon-Absent
Director Holley-Present
Director Kerrin-Present

2. Pledge of Allegiance-Led by President Sealey

3. Adoption of Agenda

Director Jackson moved to adopt May 10 agenda; Director Kerrin seconded the motion.
Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Gordon); 0 Abstain.

4. Public Comments Period-None

5. Fire Safe Council Report

Chipping Program resumed on April 26. Last Chance Survival workshop was a success, approximately 50 residents attended. Spring Defensible Space mailer was sent to the community. The 2023 Consolidated Fire Code is posted on the website.

6. Approval of Minutes

a. Regular Meeting April 12, 2023

Director Holley moved to approve April 12 board minutes; Director Kerrin seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Gordon); 0 Abstain.**

b. Special Meeting April 15, 2023

Director Jackson moved to approve Special Meeting April 15 board minutes; Director Kerrin seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Gordon); 0 Abstain.**

7. **Acceptance of April Finance Reports-General, Capital and Mitigation Funds**

Director Holley moved to approve April Financials; Director Kerrin seconded the motion.
Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Gordon); 0 Abstain.

8. **Chief's Report**

- During month of April the District received 157 calls for service
- District employees recertification for water rescue unit

a. **Fire Prevention Report-** April Prevention Report included 1 annual business inspection, 2 defensible space inspections, 6 sprinkler/fire alarm inspections and 18 plan reviews.

b. **Community Emergency Response Team Report-**No report

9. **Committee Reports**

a. Station 2 Improvement-Directors Holley, Gordon and Chief Morrison

The committee will send a list of soft costs, square footage cost of 1 dorm room, training facility and single bay to Chief Meham. He will provide this information to the County and see if they can provide any additional funding for County dedicated space, soft costs and/or if any permit fees can be waived.

b. Station 2 Temporary Facility Location-Directors Jackson and Gordon

The committee met with Ivy Del owner representative and discussed different options, requirements for relocation of station 2. They will take the information presented and contact committee within 30 days.

c. Community Wildfire Protection Plan-Director Sealey and Chief Morrison-No report

d. CAL FIRE & County Agreements-Directors Jackson and Sealey-No report

e. Fiscal Year 2023/2024 Budget-Directors Gordon and Kerrin

This item discussed under New Business 11a

10. Unfinished Business

- a. Modification of new agreement with Mercy Medical Transportation, Inc.

Chief Morrison will meet with Mercy next week to finalize the agreement

- b. Revision of Policy A02, Board Meetings

This item will be place on May 24 Special Meeting agenda for adoption

- c. Second reading and adoption of Standby/Availability Fee, Resolution 23-01, to increase the Standby Fee from \$18.90 to \$19.61 per benefit unit.

Director Jackson made a motion to adopt Resolution 23-01, to increase Standby Availability Fee from \$18.90 to \$19.61 per benefit unit; Director Kerrin seconded. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Gordon); 0 Abstain.**

- d. Second reading and adoption of Fire Suppression Assessment, Resolution 23-02, to increase the Fire Suppression Fee from \$0.2490 to \$0.2574 per benefit unit.

Director Kerrin made a motion to adopt Resolution 23-02, to increase Fire Suppression Fee from \$0.2490 to \$.2574 per benefit unit; Director Jackson seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Gordon); 0 Abstain.**

11. New Business

- a. First reading and review of Fiscal Year 2023/2024 Budget

Director Jackson moved to approve first reading and review of FY 2023/2024 Budget; Director Holley seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Gordon); 0 Abstain.**

- b. Review of Station 2 Statement of Qualifications submissions and selection of vendors to participate in the Request For Proposal (RFP) phase of the design-build process

Kitchell presented a PowerPoint on status and progress RFQ results and the next steps moving forward for station 2 replacement.

Director Sealey made a motion to approve EC Constructors, Inc. and Barnhart-Reese Construction, Inc. as our two shortlist firms to move forward with the RFP stage; Director Kerrin seconded the motion. **Motion is adopted; 3 Ayes; 0 Noes; 1 Absent (Gordon); 1 Abstain (Holley).**

c. Finalize Station 2 design-build requirements for RFP phase

A Special Meeting will be held on May 24, 4pm to establish a selection committee for review of RFP Package and interview process with the two DBE teams. The Selection Committee will make recommendations and bring to the Board Directors for approval. The two Proprietary Meetings with the DBE's will be under Station 2 Improvement Committee.

d. Memorandum of Agreement between Deer Springs Fire Protection District and County of San Diego Public Safety Group, San Diego County Fire for cooperative operations

A Special Meeting will be held on May 24, 4pm to approve MOU with Deer Springs Fire Protection District and County of San Diego Public Safety Group, San Diego County Fire.

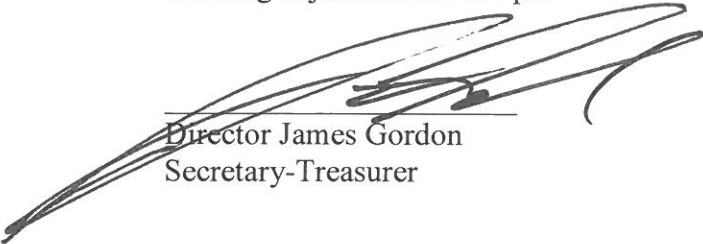
12. Correspondence

The District received memorandum from LAFCO, Independent Special Districts Election Results. The Firefighters received a "Thank You" card from a resident in the Champagne Village Community.

13. **Directors Comments**-No comments

14. Adjournment

Meeting adjourned at 7:24 pm



Director James Gordon
Secretary-Treasurer