



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

June 12, 2024

Open Session 4:00 p.m.

Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026

All agenda materials and other writings related to agenda items that are distributed to the board are available for public inspection at the District's offices located at
8709 Circle R Drive, Escondido, Ca. 92026

1. Call to Order, Roll Call

President Sealey
Vice-President Jackson
Secretary/Treasurer Kerrin
Director Holley
Director Gordon

2. Pledge of Allegiance

3. Adoption of Agenda

4. Public Comments Period

Any member of the public may speak on any matter that is not on the agenda. However, under State law, no decisions or actions can be taken and any such matters shall be deferred to the next meeting.

5. Fire Safe Council Report

6. Approval of Minutes

a. Regular Board Meeting May 8, 2024

7. Acceptance of May Finance Reports-General, Capital and Mitigation Funds

8. Chief's Report

a. Fire Marshal Report
b. Community Emergency Response Team Report

9. Committee Reports

- a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison
Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility
Type: Ad hoc
- b. Threats, Hazard, and Mitigations-Directors Sealey, Kerrin and Chief Morrison
Purpose: To develop the Threat and Hazard Identification and Risk Assessment (THIRA), develop the Stakeholder Preparedness Review (SPR), update the Community Wildfire Protection Plan (CWPP), and develop the Deer Springs Annex to the San Diego County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)
Type: Ad hoc
- c. Fiscal Year 2024-2025 Budget Committee-Directors Jackson and Kerrin
Purpose: Pursuant to Policies C01 and C02, develop the District's General, Capital, and Mitigation Preliminary Budgets for Fiscal Year 2024-2025; publish the Preliminary Budgets for public review; prepare Final Budgets; and make recommendations on Standby/Availability and Fire Suppression fee changes to go into effect July 1, 2024
Type: Ad hoc

10. Unfinished Business

None

11. New Business

- a. Replacement of Station 1 Upstairs Flooring. The carpet and vinyl plank flooring at Station 1 are worn and require replacement. Pursuant to Policy C04, competitive quotes are not required for budgeted projects under \$25,000. A fair and reasonable proposal for the work was received from Ariel Vasquez (DBA Extreme Cleaning Company). Funding through the American Rescue Plan Act and the approved Fiscal Year 2023-2024 budget are available to meet the proposed cost.

Action requested: Accept the proposal from Ariel Vasquez (DBA Extreme Cleaning Company) for installation of Station 1 flooring and authorize the Board President to enter into a contract with Ariel Vasquez for such services

- b. General, Capital, and Mitigation Final Budgets for Fiscal Year 2024-2025. Pursuant to Health and Safety Code §13890 et seq, along with Policies C01 and C02, Special District budgets are prepared to identify planned revenues and expenditures for the following year. The Preliminary Budget changes and Final Budgets are available for public review on the District's website and during normal business hours at the District Headquarters, 8709 Circle R Drive Escondido, CA 92026.

Action requested: Accept changes to the General, Capital, and Mitigation Preliminary Budgets and adopt the General, Capital, and Mitigation Final Budgets for Fiscal Year 2024-2025

Action requested: If the Final Budgets are adopted, dissolve the Fiscal Year 2024-2025 Budget Committee with the purpose having been completed

- c. Third-Party Engineering Services for Deer Springs Fire Protection District Self Certification of Station 2 Grading and Construction. As presented at the February 14, 2024 meeting, the District will provide Self Certification of Station 2 grading and construction activities located at 1321 Deer Springs Rd, San Marcos, CA 92069. To ensure compliance with the San Diego County Building Code and other Regulations, the District requires selection of appropriate independent engineering services to validate the work on behalf of the District. Government Code §37103 provides for the contracting with any specialty trained and experienced person, firm, or corporation for special services and advice in engineering matters. Construction Testing & Engineering, Inc. (DBA Universal Engineering Services) Proposal No. 4810.0524.00029 for As-Needed Third-Party Civil Engineering services would provide the services necessary to meet the Self Certification requirements.

Action requested: Accept the proposal from Construction Testing & Engineering, Inc. (CTE) (DBA Universal Engineering Services) for Third-Party Engineering Services and authorize the Board President to enter into a contract with CTE for such services

- d. Establish the Fiscal Year 2023-2024 Audit Committee. Pursuant to Government Code §26909, Special Districts are required to have annual, independent audits conducted by the county auditor or a certified public accountant. The District has an existing agreement with Nigro & Nigro, PC, a Professional Accountancy Corporation, to perform independent audits to meet this requirement. Additionally, pursuant to Section 11 of Article IV of the Bylaws of the Deer Springs Fire Protection District, the Board President may nominate such committees as are necessary to assist the Board in carrying out its duties.

Action requested: Approve the Board President's committee member nominations and establish the purpose of the committee to oversee the District's participation in the Fiscal Year 2023-2024 financial audit, develop the draft Management's Discussion and Analysis, and make recommendations to the Board on any audit findings

12. Correspondence

13. Directors Comments

14. Adjournment

Members of the public may submit written comments. The public is strongly encouraged to submit their comments on agenda and non-agenda items via e-mail to liz@dsfd.sdcoxmail.com. All comments submitted are sent to the members of the Board for their consideration. Written comments will be accepted until 30 minutes before the start of the meeting. Public comments that are submitted will be read into the record at the Board Meeting. The public retains the right to make comments during the course of the meeting.

In compliance with the Americans with Disabilities Act (US Code Title 42), if you need special assistance to participate in a meeting, please contact the Clerk of the Board at (760)749-8001. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

May 8, 2024

Open Session 4:00 p.m.

Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026

1. Call to Order, Roll Call

President Sealey-Present
Vice-President Jackson-Present
Secretary/Treasurer Kerrin-Present
Director Holley-Late 4:24pm
Director Gordon-Present

2. Pledge of Allegiance-Led by President Sealey

Adoption of Agenda- Director Gordon moved to adopt May 8, agenda; Director Kerrin seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Holley); 0 Abstain.**

3. Public Comments Period-None

Fire Safe Council Report-Steve Kerrin-Annual Firefighter Appreciation Dinners were held on April 28 and May 2. The dinner was catered by Chicken Lisa's, it was a great success, and everyone had a great time. Fire Safe Council Members attended Seller's Faire on April 28. The Chipping Program has resumed and Defensible Space Inspection mailer will be mailed next week, which includes LE-200a requirement inspection form for reference.

4. Approval of Minutes

- a. **Special Meeting February 29, 2024-**Director Jackson moved to approve February 29 Special Meeting board minutes; Director Kerrin seconded the motion. **Motion is adopted; 3 Ayes; 0 Noes; 1 Absent (Holley); 1 Abstain (Sealey).**
- b. **Regular Board Meeting March 13, 2024-**Director Jackson moved to approve March 13 board minutes; Director Kerrin seconded the motion. **Motion is adopted; 3 Ayes; 0 Noes; 1 Absent (Holley); 1 Abstain (Sealey).**

5. Acceptance of March and April Finance Reports-General, Capital and Mitigation Funds-Director Kerrin made a motion to approve March and April Financial Reports; Director Jackson seconded the motion. **Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Holley); 0 Abstain.**

6. Chief's Report-Chief Morrison

- During month of April the District received 122 calls for service
 - USAR 12 crew on the Oceanside Pier Fire
 - Concrete job completed at station 1
 - Crews participated in multiple company training exercises on station 2 building prior to demolition
 - Stations 1, 2, 3, and Miller Station 15 participated in Annual Firefighters Appreciation Dinner hosted by Deer Springs Fire Safe Council
 - CERT Academy completed
 - Deer Springs received a grant from Neighborhood Reinvestment Program in the amount of \$50,000 towards our new BA System Compressor.
- a. **Fire Marshal Report**-April Prevention Report included 8 Annual business inspections and 7 plan reviews.
- b. **Community Emergency Response Team Report**-CERT held its Hybrid Academy hands on portion on April 6 & 7 which included three new district members and one from Harmony Grove. They supported the Seller's Faire on April 28 with Fire Safe Council. Next month meeting will held in person at Hidden Meadows Fire Station #3.

7. Committee Reports

- a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison
Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility
Type: Ad hoc

Building, landscape and retaining wall plans have been submitted to the County for review. Plans have been submitted to Vallecitos Water District for their review on fire flow analysis for fire sprinkler design. The Engineer is finalizing the plans for submittal to DEH for septic system in the next couple of weeks. Director Holley presented project cost summary for Deer Springs Fire Station 2. The report summarizes original contract amount, adjustments, funds spent and current funds available for project.

- b. Threats, Hazard, and Mitigations-Directors Sealey, Kerrin and Chief Morrison
Purpose: To develop the Threat and Hazard Identification and Risk Assessment (THIRA), develop the Stakeholder Preparedness Review (SPR), update the Community Wildfire Protection Plan (CWPP), and develop the Deer Springs Annex to the San Diego County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)
Type: Ad hoc

The committee held three outreach engagements and gathered feedback from the community. This information will be incorporated in Community Wildfire Protection Plan (CWPP) the priority is to finalize the revision of the CWPP for submittal and move forward with development of THIRA.

- c. Fiscal Year 2024-2025 Budget Committee-Directors Jackson and Kerrin
Purpose: Pursuant to Policies C01 and C02, develop the District's General, Capital, and Mitigation Preliminary Budgets for Fiscal Year 2024-2025; publish the Preliminary Budgets for public review; prepare Final Budgets; and make recommendations on Standby/Availability and Fire Suppression fee changes to go into effect July 1, 2024

Type: Ad hoc

Director Jackson presented a PowerPoint on overview of the Capital and General Operating accounts. Several reports were presented:

1. Station 2 estimate at completion
2. Current Income Statement and 5 year budget
3. 2024 expenditures and analysis of required reserves

8. Unfinished Business

- a. Standby/Availability Fee. The fee was established by the residents upon the formation of the District in 1981 to provide emergency services, with the ability to increase the fee by the Consumer Price Index if needed. Pursuant to Health and Safety Code §13910, if the District determines the amount of revenue available to the District is inadequate to meet the costs of providing services, the Board may raise the fee. The first reading of the Resolution was conducted on March 13, 2024.

Action requested: Adopt Resolution 24-02 to increase the Standby Fee from \$20.28 per benefit unit by the Consumer Price Index for San Diego County to \$20.54 per benefit unit effective July 1, 2024-Director Jackson made a motion to adopt resolution 24-02 to increase Standby Fee from \$20.28 per benefit unit to \$20.54 per benefit unit; Director Gordon seconded the motion. Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Holley); 0 Abstain.

- b. Fire Suppression Assessment Fee. The fee was established by the residents in 2004 to increase emergency service capabilities, with the ability to increase the fee by the Consumer Price Index if needed. Pursuant to Health and Safety Code §13910, if the District determines the amount of revenue available to the District is inadequate to meet the costs of providing services, the Board may raise the fee. The first reading of the Resolution was conducted on March 13, 2024.

Action requested: Adopt Resolution 24-03 to increase the Fire Suppression Assessment from \$0.2574 per benefit unit by the Consumer Price Index for San Diego County to \$0.2703 per benefit unit effective July 1, 2024-Director Jackson made a motion to adopt resolution 24-03 to increase Fire Suppression Fee from \$.2574 per benefit unit to \$0.2703 per benefit unit; Director Kerrin seconded the motion. Motion is adopted; 4 Ayes; 0 Noes; 1 Absent (Holley); 0 Abstain

9. New Business

- a. General, Capital, and Mitigation Preliminary Budgets for Fiscal Year 2024-2025. Pursuant to Health and Safety Code §13890 et seq, along with Policies C01 and C02, Special District budgets are prepared to identify planned revenues and expenditures for the following year. The Preliminary Budgets will be available for public review on the District's website and during normal business hours at the District Headquarters, 8709

Circle R Drive Escondido, CA 92026. The Final Budgets will be adopted at the June 12, 2024, Regular Board Meeting.

Action requested: Adopt the General, Capital, and Mitigation Preliminary Budgets- Director Sealey made a motion to adopt General Preliminary Budget as presented; Director Gordon seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.** Director Jackson made a motion to adopt Capital Preliminary Budget as presented; Director Holley seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.** Director Kerrin made a motion to adopt Mitigation Preliminary Budget as presented; Director Holley seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain**

- b. CAL FIRE Cooperative Agreement Position Reclassification. The District entered into a Cooperative Agreement with CAL FIRE to provide emergency response personnel for the period July 1, 2023 through June 30, 2028. The District also entered into a Memorandum of Agreement with the County of San Diego, Public Safety Group, San Diego County Fire for the same period in which County Fire agrees to provide a Fire Captain to work in the District as part of the Urban Search and Rescue 12 cooperative staffing plan. This partnership reduces the total number of Fire Captains that need to be provided under the CAL FIRE Cooperative Agreement. Additionally, to meet the staffing levels necessary to support the CAL FIRE required 66-hour work week beginning October 1, 2024, the District will need to increase staffing by one Firefighter II Paramedic.

Action requested: Authorize the President to provide a formal request to CAL FIRE, per the Agreement terms, for a position reclassification of one Fire Captain to one Firefighter II Paramedic- Director Sealey made a motion to authorize this request; Director Gordon seconded the motion. **Motion is adopted; 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.**

10. **Correspondence-**Notice to property owners from County of San Diego, Planning & Development Services: All Seasons RV Park, L.C.C./Dish Wireless applied for discretionary Permit.

Directors Comments- Valley Center Fire Protection District has requested a letter of support from the San Diego Chapter of CSDA to support their efforts in receiving an increase in their property tax allocation. At the May 16th dinner meeting, they will be taking a vote from the membership to support this or not. Director Sealey request that any Director attending CSDA Dinner Meeting to modify the request and include support to all Fire Districts for equity in allocation of 1% property taxes.

11. Adjournment

Meeting adjourned at 6:28 pm

Director Steve Kerrin
Secretary-Treasurer

Deer Springs Fire General Fund-Profit & Loss Budget vs. Actual July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Income				
4000 · Property Taxes	619,871.19	585,000.00	34,871.19	106.0%
4010 · Standby Availability	1,940,378.13	2,012,261.00	-71,882.87	96.4%
4020 · Fire Suppression Assessment	3,293,545.88	3,564,052.00	-270,506.12	92.4%
4100 · Interest-General Fund	104,232.17	37,500.00	66,732.17	278.0%
4115 · Transfer in from Mitigation	0.00	35,000.00	-35,000.00	0.0%
4200 · San Diego County				
4200-01 · Fire Services Fund Agreement	68,906.25	68,906.25	0.00	100.0%
Total 4200 · San Diego County	68,906.25	68,906.25	0.00	100.0%
4600 · Incident reimbursement				
4600.07 · Various Incidents	1,326.60	40,000.00	-38,673.40	3.3%
Total 4600 · Incident reimbursement	1,326.60	40,000.00	-38,673.40	3.3%
4800 · Other Income	325.00			
Total Income	6,028,585.22	6,342,719.25	-314,134.03	95.0%
Gross Profit	6,028,585.22	6,342,719.25	-314,134.03	95.0%
Expense				
5000 · CAL FIRE Agreement	5,723,644.60	5,886,076.00	-162,431.40	97.2%
5010 · Chief's discretionary	144.00	5,000.00	-4,856.00	2.9%
5020 · Insurance	99,309.90	65,000.00	34,309.90	152.8%
5100 · Utilities - water				
5100.01 · S1	2,946.24			
5100.02 · S2	1,658.73			
5100.03 · S3	2,620.97			
5100 · Utilities - water - Other	0.00	9,000.00	-9,000.00	0.0%
Total 5100 · Utilities - water	7,225.94	9,000.00	-1,774.06	80.3%
5105 · Utilities - electricity				
5105.01 · S1	17,705.56			
5105.02 · S2	7,613.90			
5105.03 · S3	10,723.05			
5105 · Utilities - electricity - Other	0.00	40,000.00	-40,000.00	0.0%
Total 5105 · Utilities - electricity	36,042.51	40,000.00	-3,957.49	90.1%
5110 · Utilities - exterminators				
5110.01 · S1	1,123.56			
5110.02 · S2	360.17			
5110.03 · S3	1,220.36			
5110 · Utilities - exterminators - Other	0.00	2,750.00	-2,750.00	0.0%
Total 5110 · Utilities - exterminators	2,704.09	2,750.00	-45.91	98.3%
5120 · Utilities - propane				
5120.01 · S1	251.52			
5120.02 · S2	26.85			
5120.03 · S3	1,778.47			
5120 · Utilities - propane - Other	0.00	4,200.00	-4,200.00	0.0%
Total 5120 · Utilities - propane	2,056.84	4,200.00	-2,143.16	49.0%

Deer Springs Fire
General Fund-Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
5125 · Utilities - trash				
5125.01 · S1	2,882.33			
5125.02 · S2	1,190.34			
5125.03 · S3	719.08			
5125 · Utilities - trash - Other	0.00	4,500.00	-4,500.00	0.0%
Total 5125 · Utilities - trash	4,791.75	4,500.00	291.75	106.5%
5130 · Utilities - cable				
5130.01 · S1	2,217.11			
5130.02 · S2	1,451.76			
5130.03 · S3	1,704.95			
5130 · Utilities - cable - Other	0.00	4,100.00	-4,100.00	0.0%
Total 5130 · Utilities - cable	5,373.82	4,100.00	1,273.82	131.1%
5135 · Utilities - telephone				
5135.01 · S1	2,439.72			
5135.02 · S2	1,845.44			
5135.03 · S3	1,197.34			
5135 · Utilities - telephone - Other	0.00	5,500.00	-5,500.00	0.0%
Total 5135 · Utilities - telephone	5,482.50	5,500.00	-17.50	99.7%
5140 · Utilities - Internet				
5140.01 · S1	1,079.97			
5140.02 · S2	419.94			
5140.03 · S3	615.94			
5140 · Utilities - Internet - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5140 · Utilities - Internet	2,115.85	2,000.00	115.85	105.8%
5200 · Small Equipment Repair				
5200.01 · S1	2,564.07			
5200.02 · S2	182.39			
5200 · Small Equipment Repair - Other	0.00	6,800.00	-6,800.00	0.0%
Total 5200 · Small Equipment Repair	2,746.46	6,800.00	-4,053.54	40.4%
5210 · Building Repair				
5210.01 · S1	21,443.66			
5210.02 · S2	3,575.39			
5210.03 · S3	745.71			
5210 · Building Repair - Other	0.00	30,000.00	-30,000.00	0.0%
Total 5210 · Building Repair	25,764.76	30,000.00	-4,235.24	85.9%
5215 · Ladders	1,437.78	2,000.00	-562.22	71.9%
5220 · Station bay door repairs	916.25	5,000.00	-4,083.75	18.3%
5225 · Extrication Tools	0.00	5,500.00	-5,500.00	0.0%
5230 · Generator repair	0.00	5,000.00	-5,000.00	0.0%
5235 · AIR VAC-Exhaust System (Maint...	0.00	2,000.00	-2,000.00	0.0%
5240 · Fire extinguishers	676.61	1,200.00	-523.39	56.4%
5250 · Misc. supplies & services				
5250.01 · S1	5,428.87			
5250.02 · S2	3,564.87			
5250.03 · S3	2,638.63			
5250 · Misc. supplies & services - Other	0.00	12,000.00	-12,000.00	0.0%
Total 5250 · Misc. supplies & services	11,632.37	12,000.00	-367.63	96.9%

Deer Springs Fire General Fund-Profit & Loss Budget vs. Actual July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
5260 · SCBA supplies, repairs	2,541.23	5,000.00	-2,458.77	50.8%
5270 · Pers. Protection, Rep/Repl	0.00	24,000.00	-24,000.00	0.0%
5300 · Vehicle maintenance & repair				
5300-02 · E211-2004 KME 8827	6,277.16			
5300-03 · E13-2006 KME 8013	7,817.00			
5300-06 · B13-2005 KME 1605	135.00			
5300-08 · U11-2010 Ford F150 2512	49.47			
5300-09 · B1-2014 Ford F250 9744	4,702.82			
5300-11 · E12-2017 Spartan 1363	18,371.77			
5300-13 · E11-2021 Ferrara 0029	13,252.02			
5300 · Vehicle maintenance & repair - ...	0.00	95,000.00	-95,000.00	0.0%
Total 5300 · Vehicle maintenance & repair	50,605.24	95,000.00	-44,394.76	53.3%
5310 · Fuel and oil	40,327.47	50,000.00	-9,672.53	80.7%
5320 · Radio maintenance & repair	3,818.77	5,000.00	-1,181.23	76.4%
5330 · County 800 MHz fees	7,210.50	9,000.00	-1,789.50	80.1%
5340 · First responder supplies	1,255.63			
5350 · Fire hose replacement	0.00	8,000.00	-8,000.00	0.0%
5360 · Safety Ropes	0.00	2,500.00	-2,500.00	0.0%
5370 · Hydrant maintenance	0.00	600.00	-600.00	0.0%
5400 · Grant expenditures				
5400-01 · Matching Funds	0.00	20,000.00	-20,000.00	0.0%
Total 5400 · Grant expenditures	0.00	20,000.00	-20,000.00	0.0%
5420 · DS Fire Safe Council	5,000.00	5,000.00	0.00	100.0%
5425 · Community Education	0.00	1,500.00	-1,500.00	0.0%
5600 · Salaries				
5600-01 · Administrator	83,061.92	90,065.00	-7,003.08	92.2%
5600-03 · Directors	5,400.00	9,000.00	-3,600.00	60.0%
Total 5600 · Salaries	88,461.92	99,065.00	-10,603.08	89.3%
5610 · Deferred Compensation Plan				
5610-01 · Administrator	2,404.78	2,800.00	-395.22	85.9%
5610 · Deferred Compensation Plan - ...	0.00	0.00	0.00	0.0%
Total 5610 · Deferred Compensation Plan	2,404.78	2,800.00	-395.22	85.9%
5615 · Vacation accrual	0.00	8,256.00	-8,256.00	0.0%
5620 · Medical insurance	11,500.00	11,500.00	0.00	100.0%
5630 · Retiree benefits	12,340.32	20,000.00	-7,659.68	61.7%
5640 · Social Security, Medicare	6,767.34	8,000.00	-1,232.66	84.6%
5660 · State unemployment taxes	112.00	150.00	-38.00	74.7%
5670 · Workers compensation	2,968.90	3,500.00	-531.10	84.8%
5700 · Administrative expenses				
5700-01 · Meetings, training & travel	265.85	4,000.00	-3,734.15	6.6%
5700-02 · Dues, subscriptions	1,097.00	2,000.00	-903.00	54.9%
5700-03 · Supplies - office	2,426.51	2,500.00	-73.49	97.1%
5700.05 · Tech Improvement	0.00	25,000.00	-25,000.00	0.0%
Total 5700 · Administrative expenses	3,789.36	33,500.00	-29,710.64	11.3%
5720 · Computer Equipment				
5720-01 · Hardware	0.00	4,000.00	-4,000.00	0.0%
5720-02 · Software	838.14	3,000.00	-2,161.86	27.9%
5720-03 · Repair	0.00	1,500.00	-1,500.00	0.0%
Total 5720 · Computer Equipment	838.14	8,500.00	-7,661.86	9.9%

Deer Springs Fire
General Fund-Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
5730 · Office equipment	46.83	2,500.00	-2,453.17	1.9%
5740 · Printing	2,464.73	1,500.00	964.73	164.3%
5750 · Professional services				
5750-01 · Legal	7,068.50	25,000.00	-17,931.50	28.3%
5750-02 · Accounting	7,500.00	10,000.00	-2,500.00	75.0%
5750-03 · Board of Directors Election	0.00	200.00	-200.00	0.0%
Total 5750 · Professional services	14,568.50	35,200.00	-20,631.50	41.4%
5760 · Fees & permits	1,512.00	1,750.00	-238.00	86.4%
5800 · County assessments				
5800-01 · LAFCO	3,636.26	4,200.00	-563.74	86.6%
5800-02 · Tax collections	36.40	50.00	-13.60	72.8%
5800-03 · Fire suppression	3,267.00	4,000.00	-733.00	81.7%
5800-05 · Standby & availability	4,389.72	5,000.00	-610.28	87.8%
Total 5800 · County assessments	11,329.38	13,250.00	-1,920.62	85.5%
5900 · Miscellaneous	30.00	600.00	-570.00	5.0%
Total Expense	6,201,959.07	6,573,297.00	-371,337.93	94.4%
Net Income	-173,373.85	-230,577.75	57,203.90	75.2%

Deer Springs Fire

6/9/24 11:38 AM

Register: 1110-01 · Calif Bank & Trust Checking

From 05/01/24 through 05/31/24

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/01/24	9113	David Aguirre	5320 · Radio maintenanc...	Station 2 temp	431.00			51,977.82
05/01/24	9114	San Diego Chapter Ca...	5700 · Administrative ex...	05/16/2024 Din...	80.00			51,897.82
05/01/24	9115		void			X		51,897.82
05/01/24	9116	US Bank Card	-split-	3207	220.00			51,677.82
05/01/24	9117	Edco Waste & Recycli...	-split-	April 2024	322.97			51,354.85
05/01/24	9118	Western Exterminator...	-split-	1/3	189.28			51,165.57
05/05/24	debit	CalPERS	-split-	May 2024	2,802.50			48,363.07
05/06/24	9119	Vallecitos Water District	5100 · Utilities - water:5...	2	60.50			48,302.57
05/06/24	9120	Verizon	-split-	742392332	68.18			48,234.39
05/06/24	9121	Regional Communicati...	5330 · County 800 MHz ...	24DSPFPDN10	655.50			47,578.89
05/06/24	9122	Citi Cards	-split-	3514	1,829.90			45,748.99
05/09/24	9123	ASI Fire Protection, Inc.	-split-	223327/223326/...	676.61			45,072.38
05/09/24	9124	Ron Peters	5210 · Building Repair:5...	Station 1	520.00			44,552.38
05/10/24		Stephen C. Hasty	1200 · Accounts receiva...				207.68	44,760.06
05/13/24	eftps	California Bank & Trust	-split-	95-3705957/941...	4,100.28			40,659.78
05/13/24	9125	Canon Solutions Amer...	5740 · Printing	666598	32.02			40,627.76
05/13/24	9126	Southern Counties Lub...	5310 · Fuel and oil	892681	1,455.57			39,172.19
05/14/24	debit	Employment Develop...	-split-	291-0572-3/DE ...	1,786.84			37,385.35
05/15/24	9128	AT&T	5135 · Utilities - telepho...	2	34.59			37,350.76
05/15/24	9127	Heaton, Liz A	-split-		1,000.00			36,350.76
05/20/24	9129	Valley Center Water	-split-	1-3	496.57			35,854.19
05/20/24	9130	SDG&E	-split-	3	713.43			35,140.76
05/20/24	9131	Cox Communications	-split-	1/3	617.60			34,523.16
05/22/24	9132	AT&T	-split-	1/3	258.57			34,264.59
05/22/24	9133	Wells Fargo Advisors	-split-	28044153	1,225.00			33,039.59
05/24/24			5620 · Medical insurance	Deposit			1,598.40	34,637.99
05/28/24	9134	Joel Camarena	5210 · Building Repair:5...	sta 1	950.00			33,687.99
05/28/24	9135	Motion Telecom/Voip...	5135 · Utilities - telepho...	1	21.53			33,666.46
05/28/24	9136	SP Services	5100 · Utilities - water:5...	207183	60.00			33,606.46
05/28/24	9137	Thermatec Refrigeration	5200 · Small Equipment ...	Sta 1 ice maker	285.00			33,321.46
05/28/24	9138	San Diego Gas & Elect...	5105 · Utilities - electrici...	1	1,119.23			32,202.23
05/30/24	9140	AIR Vacuum Corp.	5200 · Small Equipment ...	15971	2,270.46			29,931.77
05/30/24	9141	Community Economic ...	5800 · County assessme...	23/24 assessments	642.00			29,289.77
05/30/24	9142	Verizon	-split-	742392332	68.18			29,221.59
05/30/24	9143	US Bank Card	-split-	3207	1,011.17			28,210.42
05/30/24	9139	Heaton, Liz A	-split-		1,500.00			26,710.42

Deer Springs Fire

6/9/24 11:38 AM

Register: 1100 · Cash in county treasury

From 05/01/24 through 05/31/24

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/02/24	2597	CAL FIRE	5000 · CAL FIRE Agree...	3rd. qtr. actuals ...	1,241,273.59	X		3,365,275.08
05/13/24			-split-	Deposit		X	144,023.05	3,509,298.13
05/30/24	2602	Tague Insurance Agen...	5020 · Insurance	2024-2025 Com...	99,127.90			3,410,170.23

**Deer Springs Fire
Capital Fund Profit & Loss Budget vs. Actual**

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Income				
4105 · Capital-Interest	489,496.06	212,000.00	277,496.06	230.9%
4200 · San Diego County				
4200-02 · OES Grants-2021	0.00	11,400.00	-11,400.00	0.0%
Total 4200 · San Diego County	0.00	11,400.00	-11,400.00	0.0%
4500 · Other grants				
4500-03 · Neighborhood Reinvest Program	50,000.00	50,000.00	0.00	100.0%
4500.04 · Traffic Safety Grant	972.95	1,376.00	-403.05	70.7%
4500.05 · ARPA	11,457.45	22,000.00	-10,542.55	52.1%
Total 4500 · Other grants	62,430.40	73,376.00	-10,945.60	85.1%
Total Income	551,926.46	296,776.00	255,150.46	186.0%
Gross Profit	551,926.46	296,776.00	255,150.46	186.0%
Expense				
5400 · Grant expenditures				
5400-10 · N.Hood Reinvestment Program (BA Compressor)	50,000.00	50,000.00	0.00	100.0%
5400-11 · SHSP Grant 2020-11 BA Bottles	0.00	11,400.00	-11,400.00	0.0%
5400.19 · Furniture Stations-ARPA	12,955.06	22,000.00	-9,044.94	58.9%
Total 5400 · Grant expenditures	62,955.06	83,400.00	-20,444.94	75.5%
5500 · Capital Expenditures				
5500.01 · Apparatus	0.00	911,000.00	-911,000.00	0.0%
5500.04 · Station 1 Upgrades	0.00	10,000.00	-10,000.00	0.0%
5500.05 · Station 2 Upgrades	0.00	10,000.00	-10,000.00	0.0%
5500.06 · Station 3 Upgrades	0.00	25,000.00	-25,000.00	0.0%
5500.12 · Station 2 Facility				
5500.1 · Station 2 temporary Location (Green Storage)	122,360.90	0.00	122,360.90	100.0%
5500.2 · EC Constructors	1,127,122.03			
5500.20 · Site Survey	7,500.00			
5500.3 · CTE-Geotechnical Services	15,960.00			
5500.4 · Kitchell	106,241.00			
5500.5 · Helix Environmental	17,216.15			
5500.6 · CEQA Consultant	10,134.00			
5500.7 · Legal Council	15,877.00			
5500.8 · General	32,072.24			
5500.9 · Testing & Inspection	7,400.00			
5500.12 · Station 2 Facility - Other	0.00	3,500,000.00	-3,500,000.00	0.0%
Total 5500.12 · Station 2 Facility	1,461,883.32	3,500,000.00	-2,038,116.68	41.8%
5500.15 · Station 1 Concrete	203,198.63	200,000.00	3,198.63	101.6%
5500.16 · Air Compressor System (Air compressor for BA bo...	23,805.21	85,000.00	-61,194.79	28.0%
Total 5500 · Capital Expenditures	1,688,887.16	4,741,000.00	-3,052,112.84	35.6%
Total Expense	1,751,842.22	4,824,400.00	-3,072,557.78	36.3%
Net Income	-1,199,915.76	-4,527,624.00	3,327,708.24	26.5%

Deer Springs Fire

6/9/24 11:39 AM

Register: 1111 · Capital Fund

From 05/01/24 through 05/31/24

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/06/24	2596	Greens Global Inc.	5500 · Capital Expenditu...	June 4 units/Ho...	10,175.00	X		16,203,475.76
05/06/24	2598	Grid Legal, LLP	5500 · Capital Expenditu...	Notice of Exemp...	250.00	X		16,203,225.76
05/06/24	2599	EC Constructors, Inc.	5500 · Capital Expenditu...	Plan check fees	3,033.24	X		16,200,192.52
05/08/24	2600	EC Constructors, Inc.	5500 · Capital Expenditu...	Fees and permits...	5,604.00	X		16,194,588.52
05/10/24			4500 · Other grants:4500...	Deposit		X	50,000.00	16,244,588.52
05/21/24			4500 · Other grants:4500...	Deposit		X	11,457.45	16,256,045.97
05/30/24	2601	Helix Environmental P...	5500 · Capital Expenditu...	122760/123205 ...	5,025.66			16,251,020.31

Deer Springs Fire

6/9/24 11:39 AM

Register: 1112 · Mitigation Fund

From 01/01/24 through 06/09/24

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/23/24			4110 · Mitigation-Interest	Interest		X	159.23	77,569.12
01/24/24			4030 · Mitigation Fees	Deposit		X	17,714.21	95,283.33
02/26/24	92	Deer Springs Fire	1100 · Cash in county tr...	T0024	35,000.00	X		60,283.33
03/23/24			4110 · Mitigation-Interest	Interest		X	426.95	60,710.28
04/15/24	dep		4030 · Mitigation Fees	3rd. qtr. 23/24 fe...		X	23,743.71	84,453.99
04/23/24			4110 · Mitigation-Interest	Interest		X	233.65	84,687.64



May 2024
San Diego County Fire
Inspection Activity Report



FDID

Deer Springs FPD

Row Labels	Count of Completed
Annual	1
Boulder Oaks Country Club - 10333 Meadow Glen Way East	1
C-Underground/Hydro/Flush	2
The Welk Resort - Lobby - 8860 Lawrence Welk Dr	2
Sheriff's License	2
Twin Oaks Quarry - 28474 Twin Oaks Valley Rd	2
Grand Total	5



San Diego County Fire Prevention Activity Report

Deer Springs FPD

May 2024



Date	Type	Details	Address	Comment
05/02/2024	Building	SFD w/ Att. ADU & Det. Garage	9626 Indian Creek Way	Plan Change - Approved
05/02/2024	Building	ADU	10553 Cerveza Dr	Second review, resubmittal required.
05/07/2024	Building	New Deer Springs FPD fire station	1321 Deer Springs Rd, San Marc	1st review/ Corrections-RESUB.
05/07/2024	Building	SFD Addition/Remodel	25147 Jack Rabbit Acres	First review, resubmittal required
05/13/2024	Building	Garage Addition	10482 Meadow Glen Way	Plan Change - Approved
05/20/2024	Building	SFD Addition/Remodel	3225 N Broadway	First review, resubmittal required.
05/28/2024	Building	ADU w/Att. Garage	10772 w. Lilac Road	Approved
05/28/2024	Fire Sprinkler	Single family dwelling	28817 N Twin Oaks Valley Rd, Vi	1st review - Not approved.
				Amount: 8



**Station 2 Improvement Committee
Deer Springs Fire Protection District
June 12, 2024**

The District picked up comments from the County on June 5th for the first plan check review for the building permit. That is 2 days ahead of when they said they would be done so that is good. ECC/COAR will be working diligently to review the comments and turn the plans around for re-submission to the County. We have allowed 15 working days to make any corrections to plans and resubmit to the County so we should be re-submitting on or about 6/28/24.

Our Civil Engineer, John Prince, has been in communication with Vallecitos Water District regarding their comments on the water service revisions. They made a comment on the plans about their easement and work we are showing near their water line. This is a different Engineering Tech that we are working with now than John originally spoke to about the project. John has sent the new tech (Ann Lopez) all the correspondence he had with previous tech on the easement and such. He is hoping to hear back from VWD by the end of this week. . John will coordinate this with them as well in the process. We will advise what we hear from them and if there is any assistance needed from the District for resolution of anything, especially as it relates to easement.

We have submitted a septic system design and it is in review. We anticipate getting it back from County DEH in the next week or so.

Threats, Hazard, and Mitigations Committee
Deer Springs Fire Protection District
June 6, 2024

- The committee is updating the Community Wildfire Protection Plan based on input from the community. The update is expected to be complete in July.
 - Engagement with local subject matter experts will continue during the update

DSFPD 2024-25
Budget Subcommittee
Review

6-5-2024

Changes from 5-8-2024 Board Review

	<u>As Briefed</u>	<u>As Revised</u>	<u>Increase</u>
Permanent Sta 2 EAC	\$12,225,000	\$12,668,143	\$443,143
Temporary Sta 2 EAC	<u>\$365,000</u>	<u>\$500,000</u>	<u>\$135,000</u>
Total	\$12,590,000	\$13,168,143	\$578,143

Requests from 5-8-24 Board review

- Operating Profit and Loss History analysis
- Analysis of forecast Cash Balances*
 - Operating Fund
 - Capital Reserves

* Mitigation fund not included (cash balance @ 6-4-24
\$49,758)

Operating Profit / (Loss) History

	Jul '21 - Jun 22	Jul '22 - Jun 23	Jul '23 - Jun 24
Prop Taxes (1%)	554,670	587,368	619,871
Standby	1,818,434	1,932,657	1,940,378
Suppression	2,984,502	3,257,861	3,293,546
Subtotal	5,357,606	5,777,887	5,853,795
Interest	97,765	256,770	593,728
SDCFA	422,478	206,719	68,906
Incident reimb.	97,150	37,313	1,327
Mercy reimb.	43,200	20,600	
Total Revenue	6,018,198	6,299,288	6,517,756
CALFIRE	4,707,110	5,686,392	5,723,645
Other Expenses	467,594	532,155	479,472
Total Expenses	5,174,704	6,218,547	6,203,117
Gain/(loss)	843,494	80,741	314,639
			(174,857)

Income Statement Budget and Forecast

	Four Year Profit/(Loss)				
	(\$ Millions)				
	<u>FY24-25</u>	<u>FY25-26</u>	<u>FY26-27</u>	<u>FY27-28</u>	
Gen Property tax	0.615	0.630	0.646	0.662	2.5% increase from 24-25
Standby Assessment	2.111	2.195	2.283	2.375	4% increase from 24-25
Suppression Assmt	3.743	3.893	4.048	4.210	4% increase from 24-25
Other Income	<u>0.155</u>	<u>0.100</u>	<u>0.080</u>	<u>0.060</u>	decreased interest
Total Income	6.624	6.819	7.058	7.307	
CALFIRE	6.000	6.534	6.983	7.310	FY24-25 Chief's estimate; out years CALFIRE agreement
All Other Expenses	<u>0.679</u>	<u>0.706</u>	<u>0.734</u>	<u>0.764</u>	4% increase from 24-25
Total Expense	6.679	7.240	7.717	8.074	
Profit/(Loss)	(0.055)	(0.422)	(0.660)	(0.767)	
Cumulative Loss		(0.477)	(1.136)	(1.903)	

CALFIRE Agreement has cost growth risk

	Actual	Actual	5 year CALFIRE Agreement				
	<u>21-22</u>	<u>22-23</u>	23-24	24-25	26-27	27-28	28-29
Current Agreement	4,707,110	5,686,392	\$5,886,076	\$6,114,722	\$6,533,777	\$6,983,048	\$7,310,267
% annual increase		20.8%	3.5%	3.9%	6.9%	6.9%	4.7%
Chief's forecast				\$6,000,000			
Workweek	72	72	72	66	56	56	56
Decrease in hours worked				8.3%	15.2%		

Operating Fund forecast cash balances below 6 month target @ 6-30-26

Cash Balance @6/4/24	\$3,410,170
FY24-25 Gain/(Loss)	(\$55,000)
Balance @6-30-25	\$3,355,170
FY25-26 Gain/(Loss)	(\$422,000)
Balance @6-30-26	\$2,933,170
FY26-27 Gain/(Loss)	(\$660,000)
Balance @6-30-27	\$2,273,170
FY27-28 Gain/(Loss)	(\$767,000)
Balance @6-30-28	\$1,506,170

24-25 Capital Budget

<u>New Buys (excludes Sta 2)</u>			
Engine 13			\$911,000
Chief's F-250 vehicle only			\$100,000
11 BA Bottles			\$10,489
Alert System Sta 1 and 3 Repairs			\$100,000
Sta 1 repairs			\$25,000
Station 3 repairs			<u>\$25,000</u>
Total			\$1,171,489

Capital Reserve Cash Balance Analysis

Station 2	Budget	Spent @6/4/24	To Go Cost	
Permanent Facility	\$12,668,134	\$1,341,522	\$11,326,612	
Temporary Facility	<u>\$500,000</u>	<u>\$122,361</u>	<u>\$377,639</u>	
Subtotal	\$13,168,134	\$1,463,883	\$11,704,251	
<u>4/1/24 to 6/30/25 expenditures</u>				
Station 2 'To Go' Costs				11,704,251 * some FY 25-26 carry over
4/1/24 to 6/30/24 costs				
Station 1 cement paving				203,198
<u>7/1/24 to 6/30/25</u>				
Engine 13				911,000
Chief's F-250 vehicle only				100,000
11 BA Bottles				10,489
Alert System Sta 1 and 3 Repairs				100,000
Sta 1 repairs				25,000
Station 3 repairs				<u>25,000</u>
Subtotal Expenditures				13,078,938
Capital Balance @ 6/30/25				\$3,172,082

Capital Reserve v. Required @ 6-30-25

	Reqd. Reserves <u>@ 6-30-25</u>	Funded <u>Reserves</u>
Engines and Vehicles Category	990,702	990,702
Apparatus Category	311,018	311,018
Sta 1 Facility - Repairs	5,000,000	
Sta 3 Facility - Repairs	<u>2,125,000</u>	
Facility Category	7,125,000	<u>1,870,362</u>
Total	8,426,720	3,172,082
Capital Reserve Deficit		(5,254,638)

Conclusions

- 1) CALFIRE cost increases are outpacing District revenue sources; losses will occur operating stations
- 2) In FY 25-26 when Station 2 completes, an additional \$250,000 of required annual reserves will be added to an already inadequate capital reserve and annual operating losses
- 3) District needs to take actions to reduce expenses and increase revenue from sources outside the District
 - current District taxation is at the statutory limit and highest in San Diego County

Recommended Actions

- 1) Monthly Board briefing on Station 2 EAC (3 charts ~ 15 minutes)
 - Schedule overview scheduled v. accomplished
 - EAC financial summary
 - new and potential near term contract actions
- 2) Analyze impact of CALFIRE future expenditure impacts: 66 hour week + future potential 56 hour week
- 3) Complete Station 2 at or under budget
- 4) Continue to pursue and capture Grants
- 5) Lobby for a bigger share of General Property Tax revenue
 - No new tax for District rate raise

Prepared For

Deer Springs Fire Protection District

E.C.C.

33971 Stagecoach Rd
 Nuevo, CA 92567
 Phone: (951) 623-7605

Estimate # 16617

Date 05/22/2024

Description	Total
Materials 2,260 sqft	\$11,300.00
Labor installation LABOR	\$4,720.00
Base Board 4 Inch Cove	\$1,420.00
TILE DEMO Removal of tile and hull away	\$450.00
Subtotal	\$17,890.00
Total	\$17,890.00

**DEER SPRINGS FIRE PROTECTION DISTRICT
FINAL BUDGET 24/25**

Deer Springs Fire Protection District 2024/2025 Budget

Operating Budget		<u>Capital Budget</u>	<u>Mitigation Revenue:</u>	<u>Mit. Budget</u>
General Revenue:				
4000-Property Taxes 1%	\$ 615,000	\$ 212,000	4030-Mitigation Fees	\$ 25,000
4410-Standby Fee	\$ 2,110,828	\$ 11,400		
4420-Fire Suppression	\$ 3,742,670	\$ 10,489		
4100-Interest-General	\$ 75,000	\$ 9,329	4100-Interest-Mitigation	\$ 500
Other Income:				
4800-Other Income (Misc/Incidents)	\$ 20,000			
4115-Transfer from Mitigation	\$ 60,000			
Total General Income	\$ 6,623,498	\$ 243,218	Total Mitigation Income	\$ 25,500
General Expenses:				
5000-CAL FIRE Contract	\$ 6,000,000			
5010-Discretionary Fund	\$ 5,000	\$ 911,000		
5020-Property Insurance	\$ 100,000	\$ 25,000		
5100-Utilities	\$ 81,200	\$ 25,000		
5200-Repairs	\$ 86,700			
5300-Operations & Maintenance	\$ 170,100	\$ 11,053,895		
5400-Grant Execution/Education	\$ 6,500	\$ 377,639		
5600-Salaries & Benefits	\$ 154,036	\$ 100,000		
5700-Administration	\$ 82,750	\$ 100,000		
5800-County Assessments	\$ 13,250			
5900-Miscellaneous	\$ 600	\$ 20,000		
		\$ 11,400		
		\$ 10,489		
Total General Expense	6,700,136	\$ 12,634,423	6100-Transfer Out (General)	\$ 60,000
	(76,638)		Total Mitigation Expense	\$ 60,000
Revenue in excess of expenses				
Account Balance (projected June 30, 2024)	\$ 3,410,932		Account Balance (projected June 30, 2024)	\$ 84,687
Account Balance (projected June 30, 2025)	\$ 3,394,294		Account Balance (projected June 30, 2025)**	\$ 50,187

**Outstanding loan of \$994,078 to General @ 6/30/24

Meets long term projection requirements

General Preliminary Budget 2024-2025

	<u>Jul '23 - Jun 24</u>	<u>23-24 Budget</u>	<u>24-25 Budget</u>
Income			
4000 · Property Taxes	\$619,871.00	\$585,000.00	\$615,000.00
4010 · Standby Availability	\$1,940,378.00	\$2,012,261.00	\$2,110,828.00
4020 · Fire Suppression Assessment	\$3,293,546.00	\$3,564,052.00	\$3,742,670.00
4100 · Interest-General Fund	\$104,232.00	\$37,500.00	\$75,000.00
4115 · Transfer in from Mitigation		\$35,000.00	\$60,000.00
4200 · San Diego County	\$68,906.25	\$68,906.25	
	\$0.00		
Total 4200 · San Diego County	\$68,906.25	\$68,906.25	\$0.00
4600 · Incident reimbursement			
4600.07 · Various Incidents	\$1,326.80	\$40,000.00	\$20,000.00
Total 4600 · Incident reimbursement	\$1,326.80	\$40,000.00	\$20,000.00
4800 · Other Income	\$325.00		\$0.00
Total Income	\$6,028,585.05	\$6,342,719.25	\$6,623,498.00
Gross Profit	\$6,028,585.05	\$6,342,719.25	\$6,623,498.00
Expense			
5000 · CAL FIRE Agreement	\$5,723,645.00	\$5,886,076.00	\$6,000,000.00
5010 · Chief's discretionary	\$144.00	\$5,000.00	\$5,000.00
5020 · Insurance	\$99,310.00	\$65,000.00	\$100,000.00
5100 · Utilities - water			
5100.01 · S1	\$2,946.00		
5100.02 · S2	\$1,659.00		
5100.03 · S3	\$2,621.00		
5100 · Utilities - water - Other	\$0.00		
Total 5100 · Utilities - water	\$7,226.00	\$9,000.00	\$9,000.00
5105 · Utilities - electricity			
5105.01 · S1	\$17,706.00		
5105.02 · S2	\$7,614.00		
5105.03 · S3	\$10,723.00		
5105 · Utilities - electricity - Other			
Total 5105 · Utilities - electricity	\$36,043.00	\$40,000.00	\$44,000.00
5110 · Utilities - exterminators			
5110.01 · S1	\$1,124.00		
5110.02 · S2	\$360.00		
5110.03 · S3	\$1,221.00		
5110 · Utilities - exterminators - Other	\$0.00		
Total 5110 · Utilities - exterminators	\$2,750.00	\$2,750.00	\$3,500.00
5120 · Utilities - propane			
5120.01 · S1	\$252.00		
5120.02 · S2	\$27.00		
5120.03 · S3	\$991.00		
5120 · Utilities - propane - Other	\$0.00		
Total 5120 · Utilities - propane	\$1,270.00	\$4,200.00	\$4,200.00
5125 · Utilities - trash			
5125.01 · S1	\$2,882.00		
5125.02 · S2	\$1,191.00		
5125.03 · S3	\$719.00		
5125 · Utilities - trash - Other	\$0.00		

General Preliminary Budget 2024-2025

Total 5125 · Utilities - trash	\$4,792.00	\$4,500.00	\$6,000.00
5130 · Utilities - cable			
5130.01 · S1	\$2,217.00		
5130.02 · S2	\$1,452.00		
5130.03 · S3	\$1,705.00		
5130 · Utilities - cable - Other	\$0.00		
Total 5130 · Utilities - cable	\$5,374.00	\$4,100.00	\$6,000.00
5135 · Utilities - telephone			
5135.01 · S1	\$2,440.00		
5135.02 · S2	\$1,846.00		
5135.03 · S3	\$1,197.00		
5135 · Utilities - telephone - Other	\$0.00		
Total 5135 · Utilities - telephone	\$5,483.00	\$5,500.00	\$6,000.00
5140 · Utilities - Internet			
5140.01 · S1	\$1,080.00		
5140.02 · S2	\$420.00		
5140.03 · S3	\$616.00		
5140 · Utilities - Internet - Other	\$0.00		
Total 5140 · Utilities - Internet	\$2,116.00	\$2,000.00	\$2,500.00
Total			\$81,200.00
5200 · Small Equipment Repair			
5200.01 · S1	\$2,564.00		
5200.02 · S2	\$183.00		
5200 · Small Equipment Repair - Other	\$0.00		
Total 5200 · Small Equipment Repair	\$2,547.00	\$6,800.00	\$4,000.00
5210 · Building Repair			
5210.01 · S1	\$21,444.00		
5210.02 · S2	\$3,575.00		
5210.03 · S3	\$746.00		
5210 · Building Repair - Other	\$0.00		
Total 5210 · Building Repair	\$25,765.00	\$30,000.00	\$30,000.00
5215 · Ladders	\$1,438.00	\$2,000.00	\$2,000.00
5220 · Station bay door repairs	\$791.00	\$5,000.00	\$5,000.00
5225 · Extrication Tools	\$0.00	\$5,500.00	\$5,500.00
5230 · Generator repair	\$0.00	\$5,000.00	\$5,000.00
5235 · AIR VAC-Exhaust System (Maintenance)	\$0.00	\$2,000.00	\$2,500.00
5240 · Fire extinguishers	\$677.00	\$1,200.00	\$1,200.00
5250 · Misc. supplies & services			
5250.01 · S1	\$5,429.00		
5250.02 · S2	\$3,565.00		
5250.03 · S3	\$2,639.00		
5250 · Misc. supplies & services - Other	\$0.00		
Total 5250 · Misc. supplies & services	\$11,633.00	\$12,000.00	\$13,500.00
5260 · SCBA supplies, repairs	\$2,542.00	\$5,000.00	\$6,000.00
5270 · Pers. Protection, Rep/Repl	\$0.00	\$24,000.00	\$12,000.00
Total			\$86,700.00
5300 · Vehicle maintenance & repair			
5300-02 · E211-2004 KME 8827	\$6,277.00		
5300-03 · E13-2006 KME 8013	\$7,817.00		
5300-06 · B13-2005 KME 1605	\$135.00		

General Preliminary Budget 2024-2025

5300-08 · U11-2010 Ford F150 2512	\$50.00		
5300-09 · B1-2014 Ford F250 9744	\$4,703.00		
5300-11 · E12-2017 Spartan 1363	\$18,372.00		
5300-13 · E11-2021 Ferrara 0029	\$13,252.00		
5300 · Vehicle maintenance & repair - Other	\$0.00		
Total 5300 · Vehicle maintenance & repair		\$50,605.00	\$95,000.00
5310 · Fuel and oil	\$40,328.00		\$50,000.00
5320 · Radio maintenance & repair	\$3,819.00		\$5,000.00
5330 · County 800 MHz fees	\$7,211.00		\$9,000.00
5340 · First responder supplies	\$1,256.00		
5350 · Fire hose replacement	\$0.00		\$8,000.00
5360 · Safety Ropes	\$0.00		\$2,500.00
5370 · Hydrant maintenance	\$0.00		\$600.00
Total			\$170,100.00
5400 · Grant expenditures			
5400-01 · Matching Funds	\$0.00		\$20,000.00
5420 · DS Fire Safe Council	\$5,000.00		\$5,000.00
5425 · Community Education	\$0.00		\$1,500.00
5600 · Salaries			
5600-01 · Administrator	\$83,062.00		\$90,065.00
5600-03 · Directors	\$5,400.00		\$9,000.00
5610 · Deferred Compensation Plan			
5610-01 · Administrator	\$2,405.00		\$2,800.00
Total 5610 · Deferred Compensation Plan			
5615 · Vacation accrual	\$0.00		\$8,256.00
5620 · Medical insurance	\$11,500.00		\$11,500.00
5630 · Retiree benefits	\$12,341.00		\$20,000.00
5640 · Social Security, Medicare	\$6,768.00		\$8,000.00
5660 · State unemployment taxes	\$112.00		\$150.00
5670 · Workers compensation	\$2,969.00		\$3,500.00
Total			\$180,536.00
5700 · Administrative expenses			
5700-01 · Meetings, training & travel	\$266.00		\$4,000.00
5700-02 · Dues, subscriptions	\$1,097.00		\$2,000.00
5700-03 · Supplies - office	\$2,427.00		\$2,500.00
5700.05 · Tech Improvement	\$0.00		\$25,000.00
5720 · Computer Equipment			
5720-01 · Hardware	\$0.00		\$4,000.00
5720-02 · Software	\$839.00		\$3,000.00
5720-03 · Repair	\$0.00		\$1,500.00
Total 5720 · Computer Equipment			
5730 · Office equipment	\$47.00		\$2,500.00
5740 · Printing	\$2,465.00		\$1,500.00
5750 · Professional services			
5750-01 · Legal	\$9,125.00		\$25,000.00
5750-02 · Accounting	\$7,500.00		\$10,000.00
5750-03 · Board of Directors Election	\$0.00		\$200.00
Total 5750 · Professional services			
5760 · Fees & permits	\$1,512.00		\$1,750.00
5800 · County assessments			

General Preliminary Budget 2024-2025

5800-01 · LAFCO	\$3,637.00	\$4,200.00	\$4,200.00
5800-02 · Tax collections	\$37.00	\$50.00	\$50.00
5800-03 · Fire suppression	\$3,267.00	\$4,000.00	\$4,000.00
5800-05 · Standby & availability	\$4,390.00	\$5,000.00	\$5,000.00
5900 · Miscellaneous	\$30.00	\$600.00	\$600.00
Total			\$96,600.00
Total Budget		\$6,573,297.00	\$6,720,136.00
Total Expenses	\$6,203,117.00		
Net Income	-\$174,531.95		-\$96,638.00
Bank			\$3,410,170.00

	Jul '23 - Jun 24	23-24 Budget	Spent to date	2024-2025 Budget	Committed
Income					
4105 · Capital-Interest	489,496.00	212,000.00		212,000.00	
4200 · San Diego County					
4200-02 · OES Grants-2021	0.00	11,400.00		11,400.00	
4200-03 · OES Grants-2022				10,489.00	
Total 4200 · San Diego County	0.00	11,400.00		21,889.00	
4500 · Other grants					
4500-03 · Neighborhood Reinvest Program	50,000.00	50,000.00			
4500.04 · Traffic Safety Grant	973.00	1,376.00			
4500.05 · ARPA	11,458.00	22,000.00			
Total 4500 · Other grants	62,431.00	73,376.00			
Total Income	551,927.00	296,776.00		233,889.00	
Gross Profit	551,927.00	296,776.00		233,889.00	
Expense					
5400 · Grant expenditures					
5400-10 · Neighborhood Grant (BA Compressor)	50,000.00	50,000.00			
5400-11 · SHSP Grant 2021-11 BA Bottles	0.00	11,400.00		11,400.00	
5400-12 · SHSP Grant 2022- Alert System	0.00			10,489.00	
5400.19 · Furniture Stations-ARPA	12,955.00	22,000.00			
Total 5400 · Grant expenditures	62,955.00	61,400.00		21,889.00	
5500 · Capital Expenditures					
5500.01 · Apparatus	0.00	911,000.00		911,000.00	
5500.04 · Station 1 Upgrades	0.00	10,000.00		25,000.00	
5500.05 · Station 2 Upgrades	0.00	10,000.00		0.00	
5500.06 · Station 3 Upgrades	0.00	25,000.00		25,000.00	
5500.12 · Station 2 Facility					
5500.1 · Station 2 Temp. Location (Green Storage)	122,361.00	3,500,000.00	\$122,361.00	\$377,639.00	\$500,000.00
5500.2 · EC Constructors	1,127,122.00		\$1,127,122.00	9,037,728.00	\$10,164,850.00
5500.3 · CTE-Geotechnical Services	15,960.00		\$33,460.00	-8,460.00	\$25,000.00
5500.4 · Kitchell	106,241.00		\$350,649.00	1,142,635.00	\$1,493,284.00
5500.5 · Helix Environmental	17,216.00		\$17,216.00	-7,216.00	\$10,000.00
5500.6 · CEQA Consultant	10,134.00		\$10,134.00	-5,134.00	\$5,000.00
5500.7 · Legal Counsel	15,877.00		\$28,762.00	6,238.00	\$35,000.00
5500.8 · General	32,072.00		\$32,072.00	117,928.00	\$150,000.00
5500.9 · Testing & Inspection	7,400.00		\$7,400.00	142,676.00	\$150,000.00
5500.18 · Utilities Fees-Permits				125,000.00	\$125,000.00
5500.19 · Commissioning				75,000.00	\$75,000.00
5500.20 · Site Survey	7,500.00		\$7,500.00	12,500.00	\$20,000.00
5500.21 · SDG&E Planning				50,000.00	\$50,000.00
5500.22 · Mitigation Fees				30,000.00	\$30,000.00
5500.23 · Unforeseen Site Conditions				100,000.00	\$100,000.00
5500.24 · FFE				235,000.00	\$235,000.00
5500.12 · Station 2 Facility - Other		3,500,000.00			
Total 5500.12 · Station 2 Facility	1,461,883.00	8,017,400.00	\$1,736,676.00	12,392,534.00	
5500.13 · Chief Vehicle				100,000.00	
5500.15 · Station 1 Concrete	203,199.00	200,000.00		0.00	
5500.16 · Air Compressor System	23,805.00	85,000.00		0.00	
5500.17 · Alert Dispatch System				100,000.00	
Total 5500 · Capital Expenditures	1,688,887.00	8,302,400.00		12,614,423.00	
Total Expense	1,751,842.00			12,614,423.00	
Net Income	-1,199,915.00			-12,380,534.00	
Total Projected Budget		8,302,400.00			
Bank				\$16,251,020.00	
				\$3,870,486.00	\$13,168,134.00

Deer Springs Fire

2024-2025 Mitigation Preliminary Budget

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>24-25 Budget</u>
Income			
4030 · Mitigation Fees	83,362.00	25,000.00	25,000.00
4110 · Mitigation-Interes	1,162.00	200.00	500.00
Total Income	<u>84,524.00</u>	<u>25,200.00</u>	<u>25,500.00</u>
Gross Profit	84,524.00	25,200.00	25,500.00
Expense			
6050 · Transfer Out-Gen	35,000.00	35,000.00	60,000.00
Total Expense	<u>35,000.00</u>	<u>35,000.00</u>	<u>60,000.00</u>
Net Income	<u>49,524.00</u>	<u>-9,800.00</u>	<u>-34,500.00</u>

Bank \$84,400



Universal Engineering Sciences (UES)
1441 Montiel Road, Suite 115
Escondido, CA 92026
p. 760.746.4955 | TeamUES.com

May 24, 2024

CTE Pr. No. 4810.0524.00029

Deer Springs Fire Protection District
8709 Circle R Drive
Escondido, California 92026

Attention: Ms. Liz Heaton
Phone: 760-749-8001 / Via Email: liz@sdfd.sdcoxmail.com

Subject: Proposal for As-Needed Third-Party Civil Engineering Review and
AHJ Services
Proposed Dear Springs Road Fire Station No. 1 Reconstruction
8709 Circle R Drive
Escondido, California 92026

Ms. Heaton:

Universal Engineering Sciences (UES) is a full-service civil engineering, surveying, geotechnical and environmental engineering, and materials testing and inspection firm. UES has prepared the following proposal for As-Needed Third-Party Civil Engineering services and Agency Having Jurisdiction for the above referenced project.

Project Assumptions

This proposal is based on the following assumptions:

1. UES will perform third-party review and approval of the project grading plans.
2. UES will perform limited periodic site observations of grading items during construction.
3. UES will perform site observations following construction at the site to verify as-built civil site improvements are in substantial conformance with the Civil Engineer of Record's (CEOE) design and as-built drawings.
4. Unforeseen issues not accounted for below could necessitate change orders.
5. The Engineer's and Architect's of Record are ultimately responsible for proper design and construction of the project improvements, including civil improvements.
6. Project Stormwater elements, designs, and approvals are excluded from UES's prevue and will be reviewed and approved by the County of San Diego.

Based on bid documents provided, the following is our estimated required hours to provide the scope of services for the proposed project referenced herein.

ENGINEERING SERVICES

Service	Qty	Unit	Rate	Total
Administrative Assistant	8	hrs @	\$95	\$760
Sr. Engineer / Geologist	80	hrs @	\$180	\$14,400
Principal Engineer / Geologist	8	hrs @	\$190	\$1,520
Estimated Total Proposed Services:				\$16,680

Additional Assumptions:

1. This proposal is a cost estimate based on the preliminary approval information provided and is good for 90 days after submittal.
2. In the event that the scope of work needs to be modified due to unforeseen circumstances or if client decides to expand the scope of the work requested, additional services will be on a time and materials basis unless a new proposal is requested.
3. CEQA review and compliance is excluded.
4. Direct cost such as plotting, delivery, report reproduction will be billed at cost plus 20%.
5. Dry utility design review is generally excluded.
6. Any technical report or design discipline not specifically included in the above scope is excluded.

SCHEDULE OF FEES

Our fee is based on the currently available information. Costs will be charged on a time and material basis. Field costs are tolled portal to portal from Escondido, CA. Additional materials and subcontractors' and subconsultants' fees will be charged on a cost plus 20% basis.

Principal Engineer/Geologist	\$190.00/hour
Senior Engineer/Geologist	\$180.00/hour
Project Engineer/Geologist	\$150.00/hour
Staff Engineer/Geologist	\$140.00/hour
Two-Man Survey Crew	\$210.00/hour
Licensed Land Surveyor	\$170.00/hour
CAD / Survey Technician	\$130.00/hour
Administrative Assistant	\$95.00/hour
Printing -24x36 Paper/Velum	\$5/page
Printing -24x36 Mylar	\$35/page

We hope this proposal meets your expectations. If you have any questions or comments, please feel free to contact this office. We appreciate the opportunity to be of service on this project.

Respectfully submitted,
UNIVERSAL ENGINEERING SCIENCES



Dan Math
Principal Engineer, RCE# 61013 GE# 2665

AUTHORIZATION FOR WORK TO BE PERFORMED

Should this scope of work, as described and our estimated budget meet with your approval, you may authorize the work to proceed by signing a copy of this proposal and returning it to our office. Based on our existing professional relationship, a retainer payment is not considered necessary. Should you believe that a modified scope of work may better meet your current needs, please contact our office. The attached UES Terms and Conditions shall govern this agreement.