



**PUBLIC MEETING OF THE
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

May 8, 2024

Open Session 4:00 p.m.

Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026

All agenda materials and other writings related to agenda items that are distributed to the board are available for public inspection at the District's offices located at 8709 Circle R Drive, Escondido, Ca. 92026

1. Call to Order, Roll Call

President Sealey
Vice-President Jackson
Secretary/Treasurer Kerrin
Director Holley
Director Gordon

2. Pledge of Allegiance

3. Adoption of Agenda

4. Public Comments Period

Any member of the public may speak on any matter that is not on the agenda. However, under State law, no decisions or actions can be taken and any such matters shall be deferred to the next meeting.

5. Fire Safe Council Report

6. Approval of Minutes

- a. **Special Meeting February 29, 2024**
- b. **Regular Board Meeting March 13, 2024**

7. Acceptance of March and April Finance Reports-General, Capital and Mitigation Funds

8. Chief's Report

- a. Fire Marshal Report
- b. Community Emergency Response Team Report

9. Committee Reports

- a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison
Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility
Type: Ad hoc
- b. Threats, Hazard, and Mitigations-Directors Sealey, Kerrin and Chief Morrison
Purpose: To develop the Threat and Hazard Identification and Risk Assessment (THIRA), develop the Stakeholder Preparedness Review (SPR), update the Community Wildfire Protection Plan (CWPP), and develop the Deer Springs Annex to the San Diego County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)
Type: Ad hoc
- c. Fiscal Year 2024-2025 Budget Committee-Directors Jackson and Kerrin
Purpose: Pursuant to Policies C01 and C02, develop the District's General, Capital, and Mitigation Preliminary Budgets for Fiscal Year 2024-2025; publish the Preliminary Budgets for public review; prepare Final Budgets; and make recommendations on Standby/Availability and Fire Suppression fee changes to go into effect July 1, 2024
Type: Ad hoc

10. Unfinished Business

- a. Standby/Availability Fee. The fee was established by the residents upon the formation of the District in 1981 to provide emergency services, with the ability to increase the fee by the Consumer Price Index if needed. Pursuant to Health and Safety Code §13910, if the District determines the amount of revenue available to the District is inadequate to meet the costs of providing services, the Board may raise the fee. The first reading of the Resolution was conducted on March 13, 2024.

Action requested: Adopt Resolution 24-02 to increase the Standby Fee from \$20.28 per benefit unit by the Consumer Price Index for San Diego County to \$20.54 per benefit unit effective July 1, 2024

- b. Fire Suppression Assessment Fee. The fee was established by the residents in 2004 to increase emergency service capabilities, with the ability to increase the fee by the Consumer Price Index if needed. Pursuant to Health and Safety Code §13910, if the District determines the amount of revenue available to the District is inadequate to meet the costs of providing services, the Board may raise the fee. The first reading of the Resolution was conducted on March 13, 2024.

Action requested: Adopt Resolution 24-03 to increase the Fire Suppression Assessment from \$0.2574 per benefit unit by the Consumer Price Index for San Diego County to \$0.2703 per benefit unit effective July 1, 2024

11. New Business

- a. General, Capital, and Mitigation Preliminary Budgets for Fiscal Year 2024-2025. Pursuant to Health and Safety Code §13890 et seq, along with Policies C01 and C02, Special District budgets are prepared to identify planned revenues and expenditures for the following year. The Preliminary Budgets will be available for public review on the District's website and during normal business hours at the District Headquarters, 8709 Circle R Drive Escondido, CA 92026. The Final Budgets will be adopted at the June 12, 2024, Regular Board Meeting.

Action requested: Adopt the General, Capital, and Mitigation Preliminary Budgets

- b. CAL FIRE Cooperative Agreement Position Reclassification. The District entered into a Cooperative Agreement with CAL FIRE to provide emergency response personnel for the period July 1, 2023 through June 30, 2028. The District also entered into a Memorandum of Agreement with the County of San Diego, Public Safety Group, San Diego County Fire for the same period in which County Fire agrees to provide a Fire Captain to work in the District as part of the Urban Search and Rescue 12 cooperative staffing plan. This partnership reduces the total number of Fire Captains that need to be provided under the CAL FIRE Cooperative Agreement. Additionally, to meet the staffing levels necessary to support the CAL FIRE required 66-hour work week beginning October 1, 2024, the District will need to increase staffing by one Firefighter II Paramedic.

Action requested: Authorize the President to provide a formal request to CAL FIRE, per the Agreement terms, for a position reclassification of one Fire Captain to one Firefighter II Paramedic.

12. Correspondence

13. Directors Comments

14. Adjournment

Members of the public may submit written comments. The public is strongly encouraged to submit their comments on agenda and non-agenda items via e-mail to liz@dsfd.sdcoxmail.com. All comments submitted are sent to the members of the Board for their consideration. Written comments will be accepted until 30 minutes before the start of the meeting. Public comments that are submitted will be read into the record at the Board Meeting. The public retains the right to make comments during the course of the meeting.

In compliance with the Americans with Disabilities Act (US Code Title 42), if you need special assistance to participate in a meeting, please contact the Clerk of the Board at (760)749-8001. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.