



**PUBLIC MEETING OF THE  
DEER SPRINGS FIRE PROTECTION DISTRICT (DSFPD)**

**December 13, 2023**

**Open Session 4:00 p.m.**

**Meeting Location: DSFPD Station 1, 8709 Circle R Drive, Escondido, CA 92026**

All agenda materials and other writings related to agenda items that are distributed to the board are available for public inspection at the District's offices located at 8709 Circle R Drive, Escondido, Ca. 92026

**1. Call to Order, Roll Call**

President Sealey  
Vice-President Jackson  
Secretary/Treasurer Gordon  
Director Holley  
Director Kerrin

**2. Pledge of Allegiance**

**3. Adoption of Agenda**

**4. Election of New Officers**

**5. Public Comments Period**

Any member of the public may speak on any matter that is not on the agenda. However, under State law, no decisions or actions can be taken and any such matters shall be deferred to the next meeting.

**6. Fire Safe Council Report**

**7. Approval of Minutes**

**a. Regular Meeting November 8, 2023**

**8. Acceptance of November Finance Reports-General, Capital and Mitigation Funds**

**9. Chief's Report**

- a. Fire Prevention Report
- b. Community Emergency Response Team Report

**10. Committee Reports**

- a. Station 2 Improvement-Directors Holley, Gordon, and Chief Morrison  
Purpose: To oversee the transition of Station 2 from the existing facility to a permanent facility  
Type: Ad hoc

- b. Community Wildfire Protection Plan (CWPP) and Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)-Directors Sealey, Kerrin and Chief Morrison  
Purpose: To update the District's CWPP and develop a Deer Springs Annex to the San Diego County MJHMP  
Type: Ad hoc
- c. FY 2022-2023 Audit-Directors Gordon and Kerrin  
Purpose: To oversee the District's participation in the FY 2022-2023 financial audit, develop the draft Management's Discussion and Analysis, and make recommendations to the Board on any audit findings  
Type: Ad hoc

## **11. Unfinished Business**

- a. Approve revised Policy C02-Financial Responsibilities, implementing technical changes
- b. Approve revised Policy C04-Purchasing, clarifying approval thresholds and processes

## **12. New Business**

- a. Approve the Fiscal Year 2022-2023 District Audit Report and disestablish the FY 2022-2023 Audit committee
- b. Approve Helix Environmental Planning Letter Proposal/Agreement to Provide Biological Consulting Services for Station 2 construction
- c. Approve amendment to EC Constructors Contract to include installation of a septic Advanced Treatment System (ATS)
- d. Accept quote from Radio Mobile for installation of Fire Station Alerting System at Station 1 and approve process to finalize related contract
- e. Approve cost threshold and process to finalize contract for installation of Fire Station Alerting System at Station 3
- f. Approved revised Policy A02-Board Meetings, due to expiring provisions of Government Code §54953

## **13. Correspondence**

## **14. Directors Comments**

## **15. Adjournment**

*Members of the public may submit written comments. The public is strongly encouraged to submit their comments on agenda and non-agenda items via e-mail to [liz@dsfd.sdcoxmail.com](mailto:liz@dsfd.sdcoxmail.com). All comments submitted are sent to the members of the Board for their consideration. Written comments will be accepted until 30 minutes before the start of the meeting. Public comments that are submitted will be read into the record at the Board Meeting. The public retains the right to make comments during the course of the meeting.*

*In compliance with the Americans with Disabilities Act (US Code Title 42), if you need special assistance to participate in a meeting, please contact the Clerk of the Board at (760)749-8001. Notification of 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.*